

**MAYFIELD VILLAGE  
RESIDENTIAL ADDITIONS & ALTERATIONS**

**Mayfield Village Building Department**  
**6622 Wilson Mills Rd, Mayfield Village, Ohio 44143**  
**Ph: (440) 461-2213 Fax: (440) 442-5077**  
[drussell@mayfieldvillage.com](mailto:drussell@mayfieldvillage.com) or [llevine@mayfieldvillage.com](mailto:llevine@mayfieldvillage.com)

APPLICATION DATE \_\_\_\_\_

ARCHITECTURAL REVIEW BOARD FEE (\$35.00) \$ \_\_\_\_\_ Meeting Date \_\_\_\_\_  
BOARD OF ZONING APPEALS FEE (\$50.00) \$ \_\_\_\_\_ Meeting Date \_\_\_\_\_

**BUILDING FEE** (\$75 + \$3 Per 100 Sq. Ft. or Fraction) Sq. Ft. \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION \$ \_\_\_\_\_ PERMIT FEE: \$ \_\_\_\_\_

Is this property in the Flood Zone \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** (If yes, additional information may be required)

To the Building Commissioner: Application is hereby submitted for a permit to erect or alter a structure as described in this application and the accompanying 2 sets of construction drawings which are part of this application. The acceptance of the permit herein applied for shall constitute an agreement on the part of the undersigned to abide by all the conditions herein contained, and to comply with all ordinances of the Village, including but not limited to compliance with the Village's Riparian Setback Ordinance at Chapter 1127, laws of the State and any special requirements, relating to work to be done there under, and said agreement is a condition of said permit.

It is hereby specifically agreed that the undersigned will notify the Building Department 24 hours in advance to inspect per the required inspection checklist.

**THE ARB** MEETS THE 2<sup>nd</sup> and 4<sup>th</sup> THURS at 6:00 pm. APPLICATION AND SIX SETS OF DRAWINGS AND ONE (1) ELECTRONIC VERSION (1/4" = 1') TO BE SUBMITTED 2 WEEKS IN ADVANCE. PICTURES OF EXISTING STRUCTURES AND SITE OF PROPOSED CONSTRUCTION TO BE INCLUDED.

**THE BZA** MEETS EVERY 3<sup>RD</sup> TUES at 6:00 pm. APPLICATION AND SIX SETS OF DRAWINGS AND ONE (1) ELECTRONIC VERSION TO BE SUBMITTED 2 WEEKS IN ADVANCE. SITE PLAN, FLOOR PLAN AND ELEVATION PLAN TO BE INCLUDED.

Signature of Owner or Contractor \_\_\_\_\_ DATE \_\_\_\_\_

OWNER NAME \_\_\_\_\_ PHONE \_\_\_\_\_

OWNER ADDRESS \_\_\_\_\_

OWNER E-MAIL \_\_\_\_\_

GENERAL CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_

GENERAL CONTRACTOR ADDRESS \_\_\_\_\_

GENERAL CONTRACTOR E-MAIL \_\_\_\_\_

ENGINEER NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ENGINEER ADDRESS \_\_\_\_\_

ENGINEER E-MAIL \_\_\_\_\_

HEATING CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_

HEATING CONTRACTOR ADDRESS \_\_\_\_\_

HEATING CONTRACTOR E-MAIL \_\_\_\_\_

PLUMBING CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_

PLUMBING CONTRACTOR ADDRESS \_\_\_\_\_

PLUMBING CONTRACTOR E-MAIL \_\_\_\_\_

ELECTRICAL CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ELECTRICAL CONTRACTOR ADDRESS \_\_\_\_\_

ELECTRICAL CONTRACTOR E-MAIL \_\_\_\_\_

**DETAILED DESCRIPTION OF WORK:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Building Commissioner Signature

\_\_\_\_\_  
Date