

**ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
Mayfield Village
July 23, 2026**

The Architectural Review Board met in regular session on Thurs., July 23, 2026 at 6:00 p.m. at the Mayfield Village Civic Center, Main Conference Room. Mr. Carmen Miozzi, Chairman presided.

ROLL CALL

Present:

Mr. Carmen Miozzi, Chairman
Mr. Matt Phillips
Mr. Bob LaRiche

Ms. Katie Weber, Assistant Law Director
Ms. Lisa Levine, Executive Secretary
Mr. Daniel Russell, Building Commissioner

Absent:

Ms. Diane Calta Law Director
Dr. Jim Triner
Mr. Steve Varelmann, Chairman Pro Tem

CONSIDERATION OF MEETING MINUTES: **June 11, 2026**

Chairman Miozzi seconded by Mr. LaRiche made a motion to approve the minutes of June 11, 2026

ROLL CALL

Ayes: All
Nays: None

Motion Carried
Minutes Approved

PROPOSAL

- | | |
|---------------------------|---|
| 1. Single Family Addition | Lisa Yerian & Darin Croft
803 Meadowood Dr.
Payne & Tompkins Design Renovations |
|---------------------------|---|

OPEN PORTION

Chairman Miozzi called the meeting to order. First order of business, single-family addition at 803 Meadowview Ln. Payne & Tompkins representing, state your name and address for the record and now we will go through the project.

Eric Kuczek

34 Ravenna Street, Suite 2

Hudson, OH 44236

Eric Kuczek from Sojourn Architects presented the project, plans for a four-season sunroom addition detailing double-hung windows, doors, radiant heating, improved retaining walls, removal of a pool and replaced with a pond, and landscaping. Materials planned to be used by the contractor that were mentioned were the use of thin brick veneer, natural stone caps, and a charcoal gray standing seam roof.

Issues discussed with the Architectural Review Board included compliance with energy codes, matching materials like thin brick and cultured stone, and providing samples of lighting, brick, roof materials, and removal of the pool. After some discussion with the Board and the applicant, the ARB discussed tabling the project until the next meeting. This was due to the ARB not having up to date drawings, the applicant's representative not knowing exact details pertaining to the project, and to allow for the submission of samples of thin brick, roof material, and lighting specifications and renderings. They continued to discuss things that were incorrect on the drawings submitted as to what Eric Kuczek was saying during his presentation to the Board. Mr. Russell also informed Eric Kuczek that a demo permit to remove the pool and drawings with the pond were necessary for the resubmittal to him and not the ARB. Chairman Miozzi also stated to Eric Kuczek that they are not able to tie in gutters to the sanitary storm sewers.

Chairman Miozzi and Mr. Russell explained that updated/corrected drawings are also needed for the Board and Mr. Russell to review for compliance with all necessary codes and Village ordinances. The deadline for submitting these samples is two weeks before the next meeting on August 13th. Mr. Russell stated he would allow submissions up to August 6, 2026. Eric Kuczek asked for a list he would need to provide for the new meeting. Those were detailed to him by the Board members.

DECISION

Chairman Miozzi seconded by Mr. LaRiche made a motion to table the proposal on tonight's agenda until next meeting on 8/13/26:

ROLL CALL

Ayes: All

Nays: None

Motion Carried

Chairman Miozzi responded, thank you.

Chairman Miozzi asked, is there any other business to discuss this evening?

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There was none.

ADJOURNMENT

Chairman Miozzi, seconded by Mr. Phillips made a motion to adjourn the meeting.

ROLL CALL

Ayes: All

Nays: None

Motion Carried

Meeting adjourned at 6:18 p.m.

Chairman

Secretary