



MAYFIELD  
VILLAGE

MAYOR BRENDA T. BODNAR  
mayfieldvillage.com

6622 Wilson Mills Road  
Mayfield Village, OH 44143  
440.461.2210 • Fax 440.461.7349  
ContactUs@mayfieldvillage.com

**MEMORANDUM**

**TO:** Council President Schutt and Members of Council

**FROM:** Diane Wolgamuth, Director of Administration  
Frank Stupczy, Service Director

**DATE:** May 29, 2026

**RE:** **Cleaning Services at the Civic Center and Community Room – Integrity Cleaning Group**

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Dear Council President Schutt and Members of Council,

In June of 2024, the Village entered into two separate cleaning agreements for the Civic Center and Community Room with Integrity Cleaning Group, LLC, after receiving proposals and interviewing several local cleaning companies. We renewed the agreements for an additional year in 2025 and they are set to expire on June 30, 2026.

Integrity Cleaning is a small, owner-based company located on Alpha Drive in Highland Heights. Integrity cleans the Civic Center three days per week and the Community Room seven days per week. They provide all cleaning agents and disinfectants, which the Village previously purchased separately. Integrity also brings in all its own equipment—mops, buckets, rags, vacuums, etc.

We have been consistently happy with the services provided by Integrity and would like to renew the agreements for an additional two-year term, through June of 2028. Integrity had not increased their rates since 2024 and, due to the increased cost of labor and cleaning supplies, requested a 15% increase. Following discussion, Integrity is willing to accept an 8% increase in year one and a 7% increase in year two, which still remains less than several of the other cost proposals we received two years ago. Attached are copies of the proposed agreements for your review. We strongly recommend that these agreements be approved by Council and are happy to answer any questions that you might have at Monday's meeting. Thank you.

cc: Mayor Brenda T. Bodnar  
Department Heads

## JANITORIAL SERVICES AGREEMENT – CIVIC CENTER

This **JANITORIAL SERVICES AGREEMENT** (the “Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2026, by and between Mayfield Village, Ohio, an Ohio municipal corporation, having a mailing address of 6622 Wilson Mills Road, Mayfield Village, OH 44143 (the “Village”) and Integrity Cleaning Group, an Ohio Limited Liability Company having a mailing address of 675 Alpha Drive, Suite G, Highland Heights, OH 44143 (the “Company”) (Village and Company collectively hereinafter may be referred to as the “Parties”).

**WHEREAS**, in 2024, the Village entered into a Janitorial Services Agreement with the Company for services at the Mayfield Village Civic Center, located at 6622 Wilson Mills Road, Mayfield Village, Ohio 44143, which agreement expired on June 30, 2025 and, by its terms, was renewed for one year through June 30, 2026; and

**WHEREAS**, the Village desires to enter into a new Janitorial Services Agreement with the Company in order to set forth the obligations of the Parties as more fully provided herein.

**NOW, THEREFORE**, the Parties agree as follows:

- A. **Term.** The term of this Agreement will be for a two-year period, beginning on July 1, 2026 and ending on June 30, 2028 (the “Term”). This Agreement shall automatically renew annually unless terminated by the Village or the Company with sixty (60) days written notice.
- B. **Duties and Responsibilities.** Company shall perform the services contained in the job specifications (the “Services”) as set forth in **Exhibit A**, attached hereto and incorporated herein.
- C. **Cost.** During year one of the Agreement (July 2026-June 2027), the Village shall pay to the Company the amount of One Thousand Eight Hundred Sixty-Six and 15/100 Dollars (\$1,866.15) per month for the Services. During year two of the Agreement (July 2027-June 2028), the Village shall pay to the Company the amount of One Thousand Nine Hundred Ninety-Six and 78/100 Dollars (\$1,996.78) monthly for the Services. The Company shall provide the Village with a monthly invoice which shall be paid by the Village within thirty (30) days of the invoice date.
- D. **Additional Services.** There will be no cost adjustments made to the monthly invoice during the Term or any Renewal Term unless additional cleaning services are requested by the Village, in writing, or unless the Parties otherwise agree. The Village may add or delete facilities, areas, or the Services provided for in this Agreement. Such changes shall be in writing and shall be negotiated on the basis of a prorated price consistent with the original cost contained herein.
- E. **Equipment/Materials Provided.** The Village will provide a storage room for the Company’s use along with the following materials: paper towels, toilet tissue, trash liners and soft hand soap to restock all dispensers within the facilities. The Village may

provide other cleaning materials. The Company will provide all cleaning agents, disinfectants, etc. Trash removal services will be handled by the Company utilizing the outdoor dumpster located in the parking lot of the Civic Center. All commercial grade equipment such as mops, buffers, cleaning cloths, buckets, vacuum cleaners, ladders, carpet cleaners, or any other tool or machine needed to perform the Services shall be supplied by the Company and remain the property of the Company.

- F. **Satisfactory Work.** It is understood between the Parties that the prime purpose of this Agreement is that the premises shall be kept clean, according to reasonable and accepted standards, regardless of the number of times an operation is required to accomplish this purpose. The number of times an operation is performed as shown herein are minimum requirements solely for guideline purposes and may not constitute satisfactory or unsatisfactory performance under the contract.
- G. **Utilities.** All utilities used by the Company to complete the Services, including but not limited to electricity and water, shall be kept to a minimum and only used as required for satisfactory performance of the work requirements. As soon as cleaning activities for each area of this Agreement are completed for a particular shift and if there are no Village employees present, all lights will be extinguished except those used for security and safety purposes. Rooms are to be secured and doors locked.
- H. **Compliance with Federal, State and Local Laws.** The Company shall comply with, and all work shall be accomplished in accordance with all federal, state, and local laws, regulations, and requirements (including but not limited to EPA and OSHA), as well as, all direction provided by the Village and in accordance with the provisions of the contract.
- I. **Keys.** The Village has provided keys to the Civic Center for use by the Company. It shall be the responsibility of the Company to see that keys are always secured at the end of any cleaning day. It is the responsibility of the Company to see that the keys are not misplaced, lost, stolen, or copied. The use of keys by any employee of the Company at an unauthorized time or for an unauthorized reason may be grounds for termination of this Agreement. Any person using the keys in an unauthorized manner will be subject to criminal prosecution. In the event that the keys are lost, misplaced, stolen or copied, the Company will notify the Village immediately and will be responsible for the cost of replacement of all locks at the Civic Center.
- J. **Authorized Representatives.** The Village's authorized representative for the term of this Agreement shall be:

**Diane Wolgamuth, Director of Administration**

Phone: 440-471-1048

Email: [dwolgamuth@mayfieldvillage.com](mailto:dwolgamuth@mayfieldvillage.com)

The Company's authorized representative for the term of this Agreement shall be:

**Beary Frierson, Owner**

Phone: 440-598-5815

Email: [integritycleaninggroup85@gmail.com](mailto:integritycleaninggroup85@gmail.com)

The authorized representatives shall be available via cell phone and e-mail twenty- four (24) hours a day, seven (7) days a week in the event of an emergency or any issue that should arise.

**K. Relationship of the Parties.** The Parties acknowledge and agree that the Company is an independent contractor and is not an agent or employee of the Village. Nothing in this Agreement shall be construed to create a relationship between the Company and the Village of a partnership, association, or joint venture. Further, the Parties acknowledge that Company is paid a fee, retainer or other payment as per Section C of this Agreement; is not eligible for workers' compensation or unemployment compensation; is not eligible for employee fringe benefits such as vacation or sick leave; does not appear on the Village's payroll; and is not controlled or supervised by Village personnel as to the manner of work. Employees, contractors or individuals providing Services on behalf of any "business entity" to the Village under this Agreement are not considered public employees under Ohio law; are not eligible for workers' compensation or unemployment compensation; are not eligible for employee fringe benefits such as vacation or sick leave; do not appear on the Village's payroll; and are not controlled or supervised by Village personnel as to the manner of work.

**L. Insurance.**

- a. The Company shall secure and maintain, at its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect itself from any claim arising out of the performance of the Services and caused by negligent acts, omissions or negligent acts for which the Company may be legally negligent. The Company shall maintain said coverage for the entire Term and any subsequent Renewal Term.
- b. In addition to errors and omissions insurance, the Company shall also secure and maintain, at its own expense, insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property, including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- c. The Company shall secure and maintain, at its own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- d. The Company shall secure and maintain, at its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00).
- e. The Village shall be held harmless for any damage to the Company's property

and/or equipment during the course of performance under this Agreement.

- f. The above referenced insurance shall be maintained in full force and effect during the Term of this Agreement and any subsequent Renewal Term. Certificates showing that the Company is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the Village prior to the start of work on the project and before the Village is obligated to make any payments to the Company for the work performed under the provision of this Agreement. All such Certificates, with the exception of those for worker's compensation and errors and omissions coverage, shall clearly reflect that the Village of Mayfield is an "Additional Insured".

**M. Indemnification.**

- a. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the Company agrees to indemnify and save the Village, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury arising from the negligent acts, errors or omissions by the Company or its employees.
- b. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the Company shall indemnify, defend and hold harmless the Village, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the Company, provided that such claim, damage, loss or expenses is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused by the negligent acts or omissions of the Company, any subconsultant(s) of the Company, its agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

**N. No Subcontracting.** The Company agrees that it shall perform the work utilizing its employees and will not subcontract the work to another cleaning contractor.

**O. Assignment of Employees.** The Company agrees that it shall permanently assign employee(s) to clean each of the facilities, shall provide in writing to the Village the name(s) of the employee(s) so assigned and shall notify the Village of any change in such permanently assigned employee. Such notification shall be provided before any employee not previously designated arrives on the premises to clean the Civic Center. Any change in cleaning personnel can be requested by, and must be approved by, the Village.

**P. Background Checks.** In addition to the Company's procedure for background checks, The Company agrees that any of its employees assigned to clean the Civic Center will be subject to a background check by the Village.

- Q. **Termination of Agreement.** The Parties agree that either the Village or the Company may terminate this Agreement with sixty (60) days written notice to the other.
- R. **Applicable Law.** The terms of this Agreement shall be construed under the laws of the State of Ohio.
- S. **Entire Agreement.** All understandings and agreements made heretofore between the Village and the Company are merged into this Agreement, including any and all Exhibits hereto, which fully and completely expresses the agreement between the Parties and the same is entered into after full investigation, neither party relying upon any statement, representation, agreement or understanding, oral or written, not set forth in this Agreement of an addendum hereto signed by the Parties.
- T. **Counterparts.** This Agreement may be executed in any number of counterparts, each will be considered an original, and together will constitute one Agreement.

This Agreement is entered into on the date first written above.

**“THE COMPANY”**  
**INTEGRITY CLEANING GROUP LLC**

**“THE VILLAGE”**  
**MAYFIELD VILLAGE**

\_\_\_\_\_  
 Beary Frierson, Owner

\_\_\_\_\_  
 Brenda T. Bodnar, Mayor

\_\_\_\_\_  
 Stephen Schutt, Council President

Approved as to form:

\_\_\_\_\_  
 Diane A. Calta, Law Director

**FINDINGS FOR RECOVERY CERTIFICATION**

I am aware that Ohio law, under certain circumstances, prohibits a political subdivision from awarding an Agreement for goods, services or construction to any person against whom a finding for recovery has been issued by the Auditor of State, if that finding is unresolved. I hereby certify that an unresolved finding for recovery has not been issued against Integrity Cleaning Group LLC, an Ohio limited liability company

\_\_\_\_\_  
By: Beary Frierson  
Its: Owner

\_\_\_\_\_  
Date

**FISCAL OFFICER'S CERTIFICATE**

As the fiscal officer of the Mayfield Village, Ohio, I certify that as of the date of execution of the within Agreement with Mayfield Village, Ohio, the amount required to satisfy payment under the Agreement has been fully appropriated, or authorized or directed for such purpose and is in the Treasury, or is in the process of collection and is free from any obligation or certification now outstanding.

\_\_\_\_\_  
Angie S. Rich, Director of Finance  
Mayfield Village, Ohio

## EXHIBIT A - CIVIC CENTER CLEANING SPECIFICATIONS – 2026-28

**Facility:**       **Mayfield Village Civic Center**  
**6622 Wilson Mills Road**

**Days:**           Three times per week (Monday and Wednesday or Thursday) or (Tuesday and Thursday or Friday) and once on the weekend (Saturday or Sunday).

**Hours:**         Cleaning must commence after 9:00 p.m. and be concluded by 7:00 a.m. If the Village calendar shows that there are no events being held in the facility in the evening, cleaning may commence earlier with notification to the Village’s authorized representative.

### **OFFICE AREAS / CIVIC HALL / MAIN CONFERENCE ROOM / HALLWAYS:**

#### **To be completed three times per week:**

- Vacuum and spot clean all carpeted areas, including runners, as needed.
- Mop all hard surface floors, as needed.
- Empty all wastebaskets and change liners as necessary; remove trash to facility dumpster.
- Spot clean walls, doors and light switches, as needed.
- Dust or damp wipe open horizontal surfaces.
- Dust or damp wipe desktops when cleared.
- Spot clean glass on doors.

#### **To be completed once per month:**

- Vacuum edges of carpeting around baseboards, furniture and cabinets.
- Dust blinds, baseboards, windowsills and tops of door frames.
- Wipe telephones.

### **RESTROOMS:**

#### **To be completed three times per week:**

- Stock towels, tissue and hand soap. Wipe cabinet covers.
- Empty trash receptacles and wipe if needed; remove trash to facility dumpster.
- Clean and polish mirrors.
- Clean and sanitize toilets and urinals. Polish bright work.
- Clean and sanitize all basins. Polish bright work.
- Dust partitions, tops of mirrors and frames.
- Mop floors with a disinfectant.

### **KITCHEN:**

#### **To be completed three times per week:**

- Stock paper towels. Wipe cabinet covers.
- Empty trash receptacles and wipe if needed; remove trash to facility dumpster.
- Clean and sanitize all sinks and basins. Polish bright work.
- Clean floor drains.
- Mop floors with a disinfectant.

## JANITORIAL SERVICES AGREEMENT – COMMUNITY ROOM

This **JANITORIAL SERVICES AGREEMENT** (the “Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2026, by and between Mayfield Village, Ohio, an Ohio municipal corporation, having a mailing address of 6622 Wilson Mills Road, Mayfield Village, OH 44143 (the “Village”) and Integrity Cleaning Group, an Ohio Limited Liability Company having a mailing address of 675 Alpha Drive, Suite G, Highland Heights, OH 44143 (the “Company”) (Village and Company collectively hereinafter may be referred to as the “Parties”).

**WHEREAS**, in 2024, the Village entered into a Janitorial Services Agreement with the Company for services at the Mayfield Village Community Room, located at 6621 Wilson Mills Road, Mayfield Village, Ohio 44143, which agreement expired on June 30, 2025 and, by its terms, was renewed for one year through June 30, 2026; and

**WHEREAS**, the Village desires to enter into a new Janitorial Services Agreement with the Company in order to set forth the obligations of the Parties as more fully provided herein.

**NOW, THEREFORE**, the Parties agree as follows:

- A. **Term.** The term of this Agreement will be for a two-year period, beginning on July 1, 2026 and ending on June 30, 2028 (the “Term”). This Agreement shall automatically renew annually unless terminated by the Village or the Company with sixty (60) days written notice.
- B. **Duties and Responsibilities.** Company shall perform the services contained in the job specifications (the “Services”) as set forth in **Exhibit A**, attached hereto and incorporated herein.
- C. **Cost.** During year one of the Agreement (July 2026-June 2027), the Village shall pay to the Company the amount of Two Thousand Forty and 24/100 Dollars (\$2,040.24) per month for the Services. During year two of the Agreement (July 2027-June 2028), the Village shall pay to the Company the amount of Two Thousand One Hundred Eighty-Three and 06/100 Dollars (\$2,183.06) monthly for the Services. The Company shall provide the Village with a monthly invoice which shall be paid by the Village within thirty (30) days of the invoice date.
- D. **Additional Services.** There will be no cost adjustments made to the monthly invoice during the Term or any Renewal Term unless additional cleaning services are requested by the Village, in writing, or unless the Parties otherwise agree. The Village may, add or delete facilities, areas, or the Services provided for in this Agreement. Such changes shall be in writing and shall be negotiated on the basis of a prorated price consistent with the original cost contained herein.
- E. **Equipment/Materials Provided.** The Village will provide a storage room for the Company’s use along with the following materials: paper towels, toilet tissue, trash liners and soft hand soap to restock all dispensers within the facilities. The Village may

provide other cleaning materials. The Company will provide all cleaning agents, disinfectants, etc. Trash removal services will be handled by the Company utilizing the outdoor trash receptacles located behind the Community Room. All commercial grade equipment such as mops, buffers, cleaning cloths, buckets, vacuum cleaners, ladders, carpet cleaners, or any other tool or machine needed to perform the Services shall be supplied by the Company and remain the property of the Company.

- F. **Satisfactory Work.** It is understood between the Parties that the prime purpose of this Agreement is that the premises shall be kept clean, according to reasonable and accepted standards, regardless of the number of times an operation is required to accomplish this purpose. The number of times an operation is performed as shown herein are minimum requirements solely for guideline purposes and may not constitute satisfactory or unsatisfactory performance under the contract.
- G. **Utilities.** All utilities used by the Company to complete the Services, including but not limited to electricity and water, shall be kept to a minimum and only used as required for satisfactory performance of the work requirements. As soon as cleaning activities for each area of this Agreement are completed for a particular shift and if there are no Village employees present, all lights will be extinguished except those used for security and safety purposes. Rooms are to be secured and doors locked.
- H. **Compliance with Federal, State and Local Laws.** The Company shall comply with, and all work shall be accomplished in accordance with all federal, state, and local laws, regulations, and requirements (including but not limited to EPA and OSHA), as well as, all direction provided by the Village and in accordance with the provisions of the contract.
- I. **Keys.** The Village will provide keys to the Civic Center for use by the Company. It shall be the responsibility of the Company to see that keys are always secured at the end of any cleaning day. It is the responsibility of the Company to see that the keys are not misplaced, lost, stolen, or copied. The use of keys by any employee of the Company at an unauthorized time or for an unauthorized reason may be grounds for termination of this Agreement. Any person using the keys in an unauthorized manner will be subject to criminal prosecution. In the event that the keys are lost, misplaced, stolen or copied, the Company will notify the Village immediately and will be responsible for the cost of replacement of all locks at the Civic Center.
- J. **Authorized Representatives.** The Village's authorized representative for the term of this Agreement shall be:

**Diane Wolgamuth, Director of Administration**

Phone: 440-471-1048

Email: [dwolgamuth@mayfieldvillage.com](mailto:dwolgamuth@mayfieldvillage.com)

The Company's authorized representative for the term of this Agreement shall be:

**Beary Frierson, Owner**

Phone: 440-598-5815

Email: [integritycleaninggroup85@gmail.com](mailto:integritycleaninggroup85@gmail.com)

The authorized representatives shall be available via cell phone and e-mail twenty- four (24) hours a day, seven (7) days a week in the event of an emergency or any issue that should arise.

**K. Relationship of the Parties.** The Parties acknowledge and agree that the Company is an independent contractor and is not an agent or employee of the Village. Nothing in this Agreement shall be construed to create a relationship between the Company and the Village of a partnership, association, or joint venture. Further, the Parties acknowledge that Company is paid a fee, retainer or other payment as per Section C of this Agreement; is not eligible for workers' compensation or unemployment compensation; is not eligible for employee fringe benefits such as vacation or sick leave; does not appear on the Village's payroll; and is not controlled or supervised by Village personnel as to the manner of work. Employees, contractors or individuals providing Services on behalf of any "business entity" to the Village under this Agreement are not considered public employees under Ohio law; are not eligible for workers' compensation or unemployment compensation; are not eligible for employee fringe benefits such as vacation or sick leave; do not appear on the Village's payroll; and are not controlled or supervised by Village personnel as to the manner of work.

**L. Insurance.**

- a. The Company shall secure and maintain, at its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect itself from any claim arising out of the performance of the Services and caused by negligent acts, omissions or negligent acts for which the Company may be legally negligent. The Company shall maintain said coverage for the entire Term and any subsequent Renewal Term.
- b. In addition to errors and omissions insurance, the Company shall also secure and maintain, at its own expense, insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property, including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- c. The Company shall secure and maintain, at its own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- d. The Company shall secure and maintain, at its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00).
- e. The Village shall be held harmless for any damage to the Company's property

and/or equipment during the course of performance under this Agreement.

- f. The above referenced insurance shall be maintained in full force and effect during the Term of this Agreement and any subsequent Renewal Term. Certificates showing that the Company is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the Village prior to the start of work on the project and before the Village is obligated to make any payments to the Company for the work performed under the provision of this Agreement. All such Certificates, with the exception of those for worker's compensation and errors and omissions coverage, shall clearly reflect that the Village of Mayfield is an "Additional Insured".

**M. Indemnification.**

- a. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the Company agrees to indemnify and save the Village, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury arising from the negligent acts, errors or omissions by the Company or its employees.
- b. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the Company shall indemnify, defend and hold harmless the Village, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the Company, provided that such claim, damage, loss or expenses is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused by the negligent acts or omissions of the Company, any subconsultant(s) of the Company, its agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

**N. No Subcontracting.** The Company agrees that it shall perform the work utilizing its employees and will not subcontract the work to another cleaning contractor.

**O. Assignment of Employees.** The Company agrees that it shall permanently assign employee(s) to clean each of the facilities, shall provide in writing to the Village the name(s) of the employee(s) so assigned and shall notify the Village of any change in such permanently assigned employee. Such notification shall be provided before any employee not previously designated arrives on the premises to clean the Civic Center. Any change in cleaning personnel can be requested by, and must be approved by, the Village.

**P. Background Checks.** In addition to the Company's procedure for background checks, The Company agrees that any of its employees assigned to clean the Civic Center will be subject to a background check by the Village.

- Q. **Termination of Agreement.** The Parties agree that either the Village or the Company may terminate this Agreement with sixty (60) days written notice to the other.
- R. **Applicable Law.** The terms of this Agreement shall be construed under the laws of the State of Ohio.
- S. **Entire Agreement.** All understandings and agreements made heretofore between the Village and the Company are merged into this Agreement, including any and all Exhibits hereto, which fully and completely expresses the agreement between the Parties and the same is entered into after full investigation, neither party relying upon any statement, representation, agreement or understanding, oral or written, not set forth in this Agreement of an addendum hereto signed by the Parties.
- T. **Counterparts.** This Agreement may be executed in any number of counterparts, each will be considered an original, and together will constitute one Agreement.

This Agreement is entered into on the date first written above.

**“THE COMPANY”**  
**INTEGRITY CLEANING GROUP LLC**

**“THE VILLAGE”**  
**MAYFIELD VILLAGE**

\_\_\_\_\_  
 Beary Frierson, Owner

\_\_\_\_\_  
 Brenda T. Bodnar, Mayor

\_\_\_\_\_  
 Stephen Schutt, Council President

Approved as to form:

\_\_\_\_\_  
 Diane A. Calta, Law Director

**FINDINGS FOR RECOVERY CERTIFICATION**

I am aware that Ohio law, under certain circumstances, prohibits a political subdivision from awarding an Agreement for goods, services or construction to any person against whom a finding for recovery has been issued by the Auditor of State, if that finding is unresolved. I hereby certify that an unresolved finding for recovery has not been issued against Integrity Cleaning Group LLC, an Ohio limited liability company

\_\_\_\_\_  
By: Beary Frierson  
Its: Owner

\_\_\_\_\_  
Date

**FISCAL OFFICER'S CERTIFICATE**

As the fiscal officer of the Mayfield Village, Ohio, I certify that as of the date of execution of the within Agreement with Mayfield Village, Ohio, the amount required to satisfy payment under the Agreement has been fully appropriated, or authorized or directed for such purpose and is in the Treasury, or is in the process of collection and is free from any obligation or certification now outstanding.

\_\_\_\_\_  
Angie S. Rich, Director of Finance  
Mayfield Village, Ohio

## **EXHIBIT A - COMMUNITY ROOM CLEANING SPECIFICATIONS – 2026-28**

**Facility:**       **Mayfield Village Community Room**  
                      **6621 Wilson Mills Road**

**Days:**           Daily, seven times per week.

**Hours:**         Cleaning must commence after 11 p.m. Monday through Thursday and be concluded by 8:00 a.m. Cleaning must commence after 1:00 a.m. on Friday, Saturday and Sunday and be concluded by 8:00 a.m.

### **OFFICE AREA / MAIN BANQUET ROOM / FIREPLACE AREA / HALLWAYS:**

#### **To be completed daily:**

- Vacuum and spot clean all carpeted areas, including runners.
- Mop all hard surface floors.
- Empty wastebaskets and change liners as necessary; remove trash to outdoor toters.
- Spot clean walls, doors and light switches.
- Dust or damp wipe open horizontal surfaces, including all countertops, tables and chairs.
- Dust or damp wipe desktops when cleared.
- Spot clean glass on doors.

#### **To be completed once per month:**

- Vacuum edges of carpeting around baseboards, furniture and cabinets.
- Dust blinds, baseboards, windowsills and tops of door frames.
- Wipe telephones.

### **KITCHEN / BAR AREA:**

#### **To be checked daily and cleaned as needed:**

- Stock towels, tissue and hand soap. Wipe cabinet covers.
- Empty trash receptacles and wipe if needed; remove trash to outdoor toters.
- Sweep and mop floors with a disinfectant.
- Damp wipe all surfaces, including countertops, chairs and appliances.
- Clean and sanitize all basins. Polish bright work.

### **RESTROOMS:**

#### **To be completed daily:**

- Stock towels, tissue and hand soap. Wipe cabinet covers.
- Empty trash receptacles and wipe if needed; remove trash to outdoor toters.
- Clean and polish mirrors.
- Clean and sanitize toilets and urinals. Polish bright work.
- Clean and sanitize all basins. Polish bright work.
- Dust partitions, tops of mirrors and frames.
- Sweep and mop floors with a disinfectant.