

RESOLUTION NO. 2026-41
INTRODUCED BY: Mayor Bodnar

**AN EMERGENCY RESOLUTION
AUTHORIZING MAYFIELD VILLAGE TO RENEW THE SERVICE AND ROUTINE
MAINTENANCE AGREEMENT WITH R&D HEATING AND SHEET METAL CO.,
INC. FOR THE HVAC SYSTEMS IN ALL VILLAGE FACILITIES IN THE AMOUNT
OF \$23,805.00 FOR AN ADDITIONAL ONE-YEAR TERM**

WHEREAS, it has been deemed in the best interest of the health, safety and welfare of all Village residents and inhabitants to enter into an agreement for the service and routine maintenance of the heating and cooling systems in the Civic Center, Community Room, Fire Station, Police Station, Parkview Pool, Service Garage and Old State Yard, to preserve the integrity of these Village assets; and

WHEREAS, in 2025, three proposals for HVAC service and maintenance were received and R&D Heating and Sheet Metal Co., Inc.'s ("R&D") proposal in the amount of Twenty-Three Thousand Eight Hundred and Five and 00/100 dollars (\$23,805.00) was the lowest and best received; and

WHEREAS, Mayfield Village entered into a Service and Routine Maintenance Agreement with R&D for a one-year term commencing August 1, 2025 through July 31, 2026, that included a provision for automatic renewal from year to year unless either party cancels by providing written notice not less than 30 days prior to the anniversary date; and

WHEREAS, Mayfield Village does not desire to cancel the Service and Routine Maintenance Agreement with R&D; and

WHEREAS, R&D has provided a proposal to renew the Service and Routine Maintenance Agreement for an additional one-year period from August 1, 2026 through July 31, 2027 at the same annual cost of Twenty-Three Thousand Eight Hundred and Five and 00/100 dollars (\$23,805.00); and

WHEREAS, the Service Director recommends that R&D's proposal be accepted and the Agreement be renewed for an additional year.

BE IT RESOLVED BY THE COUNCIL OF MAYFIELD VILLAGE, OHIO, THAT:

SECTION 1. The Council of Mayfield Village hereby accepts and approves the proposal of R&D Heating and Sheet Metal Co., Inc., attached hereto as **Exhibit A**, to provide one-year of service and routine maintenance of the HVAC systems in the aforementioned Village facilities in an amount not to exceed \$23,805.00.

SECTION 2. The Council of Mayfield Village does hereby direct the Mayor and President of Council to renew the Service and Routine Maintenance Agreement with R&D Heating and Sheet Metal Co., Inc. for a one-year period from August 1, 2026 through July 31, 2027.

SECTION 3. The Council finds and determines that all formal actions of this Council relating to the adoption of this Resolution have been taken at open meetings of this Council; and that deliberations of this Council and of its committees, resulting in such formal action, took place in meetings open to the public, in compliance with all statutory requirements including requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of health, safety and welfare of the residents of Mayfield Village, Ohio, for the reason that the previous HVAC maintenance contract has expired and a new agreement must be entered into in order for the Village's HVAC systems to continue to receive needed service and routine maintenance. It shall, therefore, take effect immediately upon the passage by the affirmative vote of not less than five (5) members elected to Council and approval by the Mayor, or otherwise at the earliest time allowed by law.

STEPHEN SCHUTT
Council President

First Reading: _____, 2026

Second Reading: _____, 2026

Third Reading: _____, 2026

PASSED: _____, 2026

BRENDA T. BODNAR, Mayor

APPROVED AS TO FORM:

DIANE A. CALTA, ESQ.,
Director of Law

ATTEST: _____
MARY E. BETSA, MMC
Clerk of Council



This letter is regarding the Routine Service & Maintenance Agreement for each location. These agreements cover the labor for 1-2 Yearly Inspections and the Filters and Belts, where applicable. The contract price is to be paid annually. Any other service calls that may be required throughout the year would be billed on a time and material basis.

There are benefits to signing a contract with us:

Exclusive Benefits of Our Commercial HVAC Maintenance Contract:

- \$25.00/hour discount on labor
- \$25.00 trip charge (a savings of \$75 per trip)
- Priority response for service calls
- Having your HVAC equipment serviced by trained Union workers with at least 5 years of industry experience

Routine Service & Maintenance Agreement Contract Prices:

<u>Civic Center</u>	\$5145.00
<u>Community Room</u>	\$2205.00
<u>Fire Department</u>	\$5100.00
<u>Old State Yard</u>	\$1520.00
<u>Police Department</u>	\$3475.00
<u>Service Garage</u>	\$2200.00
<u>Pool</u>	\$4160.00

TOTAL FOR ALL LOCATIONS:	\$23,805.00
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