

**COUNCIL CAUCUS MINUTES**  
**Monday, March 3, 2025 – 7:00 p.m.**  
**Mayfield Village Civic Hall-Mayfield Village Civic Center**  
**6622 Wilson Mills Road, Mayfield Village, Ohio**

The Council of Mayfield Village met in Caucus Session in Mayfield Village Civic Hall at the Mayfield Village Civic Center on Monday, March 3, 2025. Council President Schutt called the meeting to order at 7:00 p.m.

ROLL CALL: Present: Mr. Arndt, Mrs. Jurcisek, Mr. Marquardt,  
Mr. Meyers, Mr. Murphy, Mr. Gall and Mr. Schutt

Also Present: Mayor Bodnar, Ms. Rich, Ms. Calta,  
Chief Carcioppolo, Chief Matias,  
Mr. McAvinew, Mr. Cappello,  
Ms. Wolgamuth and Mrs. Betsa

Absent: Mr. Marquart, Mr. Russell and Mr. Stupczy

Council President Schutt stated, please let the record reflect that Mr. Russell, Mr. John Marquart and Mr. Stupczy are all excused from this evening's meeting.

**MAYOR**

Thank you Council President, not much this evening. I just want to remind everybody that we are I think about halfway through the Reserve Hall Concert Series. Am I about right Shane?

Mr. McAvinew replied, yes.

Last week was the Chardon Polka Band. There was a really big crowd. This week, Thursday from 6:30 to 8:30, I think it's Justin Saborit, Latin Jazz. If you haven't come out to see one of the concerts, come on out. I think you've got an Irish band coming up near St. Patrick's Day too.

Mr. McAvinew replied, on Wednesday.

On a Wednesday, okay. Very good, that's all I have, thank you.

Council President Schutt stated, thank you Mayor Bodnar.

**COUNCIL PRESIDENT**

I would like to wish a happy early birthday to Councilman Mark Arndt. His birthday is on March 9th. Also happy early birthday to Mr. Stupczy. His birthday is on March 15th.

Just a reminder that our next Regular Meeting of Council is next Tuesday, so just remember the date change, Tuesday, March 18th at 7:00 p.m. in this room, the day after St. Patrick's Day.

For those that still have clocks, don't forget to spring forward this weekend, Saturday, into Sunday at 2:00 p.m.

And then if everybody would just keep Mr. John Marquart's family in your thoughts and prayers through this difficult time with the passing of his brother.

That's the end of my report.

**PENDING LEGISLATION**

- **Ordinance No. 2025-01**, entitled, “An ordinance appropriating funds for current expenses and expenditures of Mayfield Village, Ohio for the period from January 1, 2025 to December 31, 2025.” Introduced by Mayor Bodnar. (Read in title only – First Reading – January 21, 2025; Second Reading – February 17, 2025) (Finance Department)

Council President Schutt asked, discussion?

There was none

Council President Schutt stated, Ordinance No. 2025-01 will move to Third Read at the next Regular Meeting of Council on Tuesday, March 18<sup>th</sup>.

- **First Reading of Resolution No. 2025-02**, entitled, “A resolution requesting the Cuyahoga County Fiscal Officer to adjust the amended official certificate of estimated resources for 2025.” Introduced by Mayor Bodnar. (Read in title only – First Reading – January 21, 2025; Second Reading – February 17, 2025) (Finance Department).

Council President Schutt asked, discussion?

There was none

Council President Schutt stated, Resolution No. 2025-02 will move to Third Read at the next Regular Meeting of Council on Tuesday, March 18<sup>th</sup>.

**NEW BUSINESS**

**1) Approval of report and recommendation from Planning & Zoning Commission regarding rezoning for the North End Development Property (Administration)**

Ms. Calta stated, thank you, Mr. President. I can report that Planning and Zoning Commission met this evening. They voted on the rezoning. They unanimously made a recommendation for that rezoning to come back to Council, and we will have legislation available for Council's meeting in March for First Reading, and then that will go through a three reading process with a public hearing, and then the process would be to have it placed on the ballot.

Council President Schutt asked, any questions?

Mr. Gall stated, I have a question. Will we get to see an actual drawing of the proposed facility? Because the one that they had previously furnished wasn't accurate because they had to change everything around.

Ms. Calta replied, I wasn't aware of that, but we certainly can get you a rendering that's accurate.

Mr. Meyers stated, I think that was just a rendering, too. In the beginning, the picture they showed was just a rendering.

Council President Schutt asked, any other questions or discussion?

There was none.

Council President Schutt stated, thank you, Ms. Calta.

**2) Replacement of Village-wide phone system – Recommendation to accept the proposal from TEC Communications (Administration)**

Ms. Wolgamuth stated, thank you, Council President. Jeff Thomas provided Council with a memo regarding the replacement of the phone system. Initially, when the County advised that they were no longer going to be providing the phone services, I think Jeffrey budgeted assuming that we would have to replace all the infrastructure and hardware. He was contacted by TEC Communications, who had partnered with the County originally and was very involved in the

installation of the phone system here, including dispatch, which I understand is a very complicated thing to do because we have copper lines and we have the VoIP lines.

Their quote is coming in around \$45,000, and they are going to reuse a lot of the phones and the equipment that's already in place. We were very happy because we were thinking this was going to be a much bigger project. We've talked to Diane Calta, and this is considered specialized work so we don't have to go out to bid because it's not over the \$75,000 threshold. We are asking that we don't really need to get three quotes either, that we could just go with TEC.

Ms. Calta stated, I talked with Jeff about that because it's of such a specialized nature that no one would have the background information and intel on how our system is operated. We were also going to double check any hardware that there may need to be purchased and what those prices were to make sure that they were at least comparable with what's on the State bid, but a lot of it ended up not being hardware. We think we're going to be reusing what we already have.

Ms. Wolgamuth stated, I think some of the phones need to be upgraded just because they're older, but I think most of the phones will be reused. So Jeff will be at the next meeting in case you have any questions. You can always reach out to him between now and then.

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Ms. Wolgamuth and Ms. Calta.

### **3) 2024 Audit Contract (Finance)**

Ms. Rich stated, thank you, Mr. President. So as I told you at the last meeting, the State Auditor's office is not going to be doing our 2024 audit through 2028. Charles E. Harris won that bid. The cost for the 2024 audit is \$14,000, which is the same as the 2023 audit. The only thing that may occur during the course of the audit is the auditors may determine we need to do a single audit, which would increase the price. A single audit is where you have at least \$750,000 of federal awards spent. As you recall, we received a lot of CARES Act money and American Rescue Plan money, and we spent a lot of that in 2024. I don't believe the Village has had many single audits, so that leads me to believe that we probably will have one. And the process for that is the auditors will determine if that's necessary, and then they'll go to the State Auditor's office and ask for a contract modification. And once the State Auditor's office approves it, I'll be bringing back that additional cost, if necessary, to you. So I just wanted to bring to your attention that the regular audit that we always have is \$14,000, but that could increase if they deem we need to have a single audit.

Mr. Murphy asked, did we spend \$750,000 or more in government funds?

Ms. Rich replied, we have spent quite a bit of it, but we've also encumbered some contracts, like the window project for this building. That contract was awarded in 2024. All the money hasn't been spent. It'll be spent here in 2025, the last few bills, and that's going to push us over the \$750,000 mark. Sometimes what auditors will do is it's not only what you've spent, because we're a cash basis, but they'll look at the contracts that we've encumbered that we are going to spend, and they may deem it necessary to do the single audit.

Mr. Murphy asked, so on a cash basis, we haven't spent \$750,000?

Ms. Rich replied, no, but we've spent \$700,000, because we had the ARPA money. We had CARES Act money. For police and fire, we each had \$175,000 apiece to offset salaries. And then we had the Grove project, and we had this window project. That was all Federal money. So that's going to push us very close to \$750,000 if they're looking at the cash basis. They may not. I'm just bringing it to your attention that the cost could increase a little bit.

Mr. Murphy stated, sounds like we are going to qualify.

Ms. Rich replied, I think so, considering we really don't have single audits very much. We don't get a lot of Federal money, and not this kind of Federal money so that'll probably make them want to do the audit, the extra work.

Mr. Murphy asked, it's not their choice, right?

Ms. Rich replied, no.

Mr. Murphy stated, it's did we spend \$750,000 or not?

Ms. Rich replied, right. The only thing I'm saying is the timing of it, as well. Because these contracts are encumbered. They're just not spent. So it depends on how they want to look at it.

Mr. Murphy stated, thank you.

Council President Schutt asked, any other questions?

There were none.

Council President Schutt stated, thank you, Ms. Rich.

**4) Renewal of employee dental and life insurance benefits (Finance)**

Ms. Rich stated, thank you, Mr. President. I just received the quotes for dental and life insurance benefits. The life insurance is the exact same as it has been. The quote came in exactly the same as the 2023 coverage. And the dental is going to go up by 8%. So the total premium cost for dental and life insurance will be \$96,731 a year or \$8,061 per month. And I can send you what the single employee and spouse and employee and children and family coverage per employee will be.

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Ms. Rich.

**5) 2025 Annual Motorola Solutions Service Agreement for Dispatch Equipment (\$45,580.40) (Police Department)**

Chief Matias stated, thank you, Council President. This is our annual renewal for the Motorola contract with dispatch. It's basically what keeps the dispatch center up and running. They do all the cybersecurity, the preventive maintenance, system monitoring, any upgrades, and then it's also the service agreement. So if we have any issues, they would come out and fix it. So, again, it's just the annual renewal for this year.

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Chief.

**6) Replacement of employee entrance door at Police Station – Recommendation to accept the proposal from Millstone Management (\$13,200) (Police)**

Chief Matias stated, with the position of that door, it just takes a beating from the weather. It's the employee entrance next to the garage. And just over the past bunch of years, we've been getting water in it every time it rains or snows. And the Service Department, they've done valiant job over the years of trying to patch it up to try to keep the water out, but it's to the point where we just need a replacement. And so I got a couple of quotes. The one from Prodoor was a little cheaper, but the Millstone quote also included doing the repairs to the wall. I don't know if you guys got the pictures with my memo, but there's damage to the drywall both near the ceiling and on the floor, and they're going to do that work too. So I'm asking that we accept the Millstone quote for repairs.

Council President Schutt asked, any questions?

Mr. Arndt stated, I have a question. I saw it was lower, the drywall and such. One, is this something that the Service Department could handle fixing that and going with the lower price, what was it, \$9,100 or something like that, and having the Service Department fix that? And then two, are we using any ticket money towards this, any of this, or is this based solely on us?

Chief Matias replied, I don't know about using the ticket money. That's kind of up to Finance.

Mr. Arndt stated, cost-wise, I mean, if the costs are coming through, I mean-

Ms. Rich stated, the ticket money revenue is going down so what we've been using that mainly for is the equipment and the cars out of the 410. This would mainly be out of the General Fund in the lands and buildings repair and maintenance. That's where it was budgeted.

Mr. Arndt stated, but if we want a lower cost door, is that something the Service Department, if you can get with Frank and see, I mean, we have more than capable guys across the board there with Swiss Army Knives that, you know, may have someone already that could handle this job.

Chief Matias replied, I'll find out. I don't know if they do drywall.

Mr. Gall stated, it seemed the only one that had the drywall quote in it was the one that you recommended. Would it be advantageous to go back to Prodoor since they are \$4,300 cheaper and say how much to do the drywall?

Mr. Meyers stated, Skoda had the drywall included.

Mr. Gall stated, they were \$16,000.

Mr. Meyers stated, they had it included in the report.

Chief Matias stated, I didn't ask them for the drywall. They just put it in.

Mr. Murphy stated, that was going to be my question, too. Does it make sense to go back to Prodoor? Did we not ask Prodoor to quote the drywall? And since we are, let's compare apples to apples and see with Prodoor, how much is it going to be, if we go that route versus the Service Department, I'd say compare apples to apples.

Mr. Gall stated, if Prodoor comes back and says we don't do drywall, well, we know where we're sitting.

Chief Matias stated, I'll ask them.

Council President Schutt asked, any other questions?

There were none.

Council President Schutt stated thank you, Chief.

**7) Parkview Pool Chemicals – Recommendation to accept the proposal from Sal Chemical (not to exceed \$32,000) (Recreation Department)**

Mr. McAviney stated, this is an annual item. I will note that the chlorine prices and chemical prices were the lowest since pre-COVID, which was nice to see it come down. I think we were up to as high as \$3.29 a gallon. We're back down to \$2.69 a gallon when it comes to chlorine. We will use 8,000 to 10,000 gallons, which is significant. I still budgeted \$32,000. Last year we were below that, and I expect to be below that. But with temperatures all staying in the 90's, you're going to use a lot more chlorine than temperatures in the 70's. We did get a new company who came in called Hawkins out of New Philadelphia, Ohio. Sal Chemical and EMSCO all put proposals in, and they came in at my estimate based upon that it was \$29,998 versus the next closest one was \$31,000. So I budgeted \$32,000. The weather controls a lot for chemicals.

Council President Schutt asked, any questions?

Mr. Gall stated, I do have a question. Did we ever think about converting over to a saltwater pool?

Mr. McAviney replied, I've never done a cost analysis of going over to a saltwater pool. It would require a whole new chemical system, which just the chlorine chemical system alone would probably, on the chemical controllers, probably already have \$30,000 in those particular units. I can look to see what it costs to transfer over, but most likely it's going to be a significant cost with the equipment that we have. But I can look at it in general. A lot of commercial pools don't use saltwater in this area. It's more used in Florida and the southern states. I can't think of a pool that does saltwater generation commercially this way.

Mr. Gall stated, I was just wondering because I know there's some residential pools that go to saltwater and it's a whole lot more economical for them because you don't have to worry about the temperature and the chlorine evaporation because you're creating the chlorine just from regular salt that's in the pool as you're needing it.

Mr. McAviney stated, you have to run a chlorine generator system. I could talk to EMSCO, that's the pool company that would give me a quote of roughly what that would be as a ballpark, unless



you know. I would think with all the equipment that they have already invested in there it would be a significant transition, but I can look into it.

Mr. Gall stated, thank you.

Chief Carcioppolo stated, the concrete is also an issue when you start switching to salt for a pool.

Mr. McAviney stated, also it's depending on what type of bottom surface is for the chemical you're going to use. So if you're using calcium-based concrete, you want to make sure you put calcium in the water for the concrete to hold it in. I've never seen one.

Chief Carcioppolo stated, I know this because I have a concrete pool and I wanted to switch to saltwater and I can't.

Mr. Gall stated, thank you.

Council President Schutt asked, any other questions?

There were none.

Council President Schutt stated, thank you, Mr. McAviney.

**8) Parkview Playground Resealing – Recommendation to accept the proposal from Aqua Seal Safety and Resurfacing (\$22,382.00) (Recreation Department)**

Mr. McAviney stated, this would include a 15% contingency. There are two companies that put a proposal in and this is for \$18,225 for the playground but we also have rubberized surfaces inside the pool. The same company does those. What happens is every three years they put a rubber glue surface on top of them to stop that \$400,000 surface from separating the longevity of the life of the whole thing. This is done every three to four years based upon the conditions. We had a few tears last fall. Part of this is they have to repair them. The price is exactly the same price or slightly lower once again than three years ago when they did it. I don't know why this was lower. We've worked with AquaSeal over the years going back to Bill Thomas. The other company quoted us \$40,000 to do the same service.

Council President Schutt stated, quite a difference. Any questions?

There were none.

Council President Schutt stated, thank you Mr. McAviney.

**9) Softball Field Maintenance – Recommendation to accept the proposal from Lewis Landscape (not to exceed \$14,500) (Recreation Department)**

Mr. McAviney stated, this one too has a 15% contingency on it in case they come into a situation. Last year I did not add the contingency and we had to do an agenda item for I think \$150. So I added a little bit extra on this. Hopefully we don't have to use it but that way we won't have to go through that process again. I have attempted to get other companies to even talk to other companies and try to put proposals in. Right now landscaping is heavily dependent upon seasonal workers and there's a lack of seasonal workers in landscaping currently. So I wasn't able to secure a second or a third proposal.

Council President Schutt asked, any questions?

Mr. Arndt asked, what about our Service Department?

Mr. McAviney replied, they did some of it in the past but what Lewis does is go through and edge off the lines and then they go through and add the mixed surface with a laser machine. So that way it drains properly. Sometimes in the past what you used to see was on the ballfield, you'd see all the dirt we paid money for running off the field. So the company is able to re-scope that so it goes where it needs to go so it won't lose all that material. The cost really has not increased in the budget across the board because these individuals do it every day during the week for a whole entire summer and seasonally. They do a fine tune job. It also alleviates some of the work when the grass starts growing in the spring. Maintenance had trouble keeping up on both items at the same particular time.

Mr. Arndt asked, is this something that maybe with now Frank taking over the Service Department, is this something you can get with Frank and see if there's—

Mr. McAviney replied, we've talked to Frank about it already. Down the road we can consider looking at it. His staff is overwhelmed this time of year to be able to keep up with it. And they don't have the special equipment. I think that one piece of equipment is \$50,000-\$60,000 just on that piece of equipment alone this company uses because it's laser leveling versus shooting strings out through the other map. You shoot strings out there and go around the surface. So I actually don't see a cost savings. You still have to pay for the mix all the time. I can look at it. I just don't see a cost savings in it.

Mr. Arndt asked, was the quote in there? I didn't see the quote.

Mr. McAviney replied, it was in the packet.

Mr. Arndt stated, I didn't see it.

Mr. McAviney replied, I can send it to you.

Mr. Arndt stated, thank you.

Council President Schutt stated, any questions?

There were none.

Council President Schutt stated, thank you, Mr. McAviney.

**10) Parkview Slide Tower Annual Maintenance – Recommendation to accept the proposal from Slide Specialists (not to exceed \$25,233.75) (Recreation Department)**

Mr. McAviney stated, the slide maintenance is two sections. The annual maintenance is on the slide and the play equipment. The other part of this is the actual painting of the metal tower, the grinding of the metal, the painting of the metal tower. This quote actually came in \$4,000 lower than it did in 2021 when we did it last time. The second quote was still lower, but this also includes additional items. I have a 15% contingency on the project, so that just in case we get in there and you start grinding down metal and it needs to be replaced all of a sudden because of chlorine dust and lead dust. I did request a third or fourth quote, but never received them.

Mrs. Jurgisek asked, is this who did it last time?

Mr. McAviney replied, this is not who did it last time. This is the company that painted the slide tube itself. That's the same company, but they didn't do the tower last time. They painted the slide and the buckets and the wall and all the display features and it was a different company that did the metal stuff. At the time, this company specialized on the slide tubes itself, but since then it's expanded into what they do, and they've done a great job across the board for \$4,000 less.

Mrs. Jurgisek asked, where are they located at? I'm just curious because we're covering the travel and lodging expenses, too.

Mr. McAviney replied, they are located in Ohio, I believe. I'll double-check. I thought they were local in Ohio, but all these companies travel throughout the country, and they're constantly on the move.

Council President Schutt asked, any other questions?

There were none.

Council President Schutt stated, thank you, Mr. McAvinew.

**ANY OTHER MATTERS**

Council President Schutt asked, are there any other matters to come before Council this evening?

Chief Matias stated, I have one quick item. Just as a reminder, this Thursday, the Police Department is hosting a Scam Awareness Seminar at the Community Room at 7:00 p.m. It'll include a round of *Scammo*, which has been sweeping the County. I look forward to seeing everybody there.

Council President Schutt stated, thank you, Chief. Are there any other matters?

There were none.

Council President Schutt stated, since there are no other matters, the meeting is adjourned. It is 7:27 p.m. Thank you.

Respectfully submitted,

Mary E. Betsa, MMC  
Clerk of Council