

MINUTES OF THE CIVIL SERVICE COMMISSION MEETING
Mayfield Village Main Conference Room -Mayfield Village Civic Center
6622 Wilson Mills Road, Mayfield Village, Ohio
Thursday, January 30, 2025 – 5:00 p.m.

The Civil Service Commission met on Thursday, January 30, 2025, in the Main Conference Room at the Mayfield Village Civic Center. Chairman DeBaggis called the meeting to order at 5:00 p.m.

Present: Mr. DeBaggis
 Mr. Bucci
 Mr. Tarkowsky

Also Present: Chief Matias
 Chief Carcioppolo
 Councilman Meyers

Organizational

- **Election of Chairman-2025**

Chairman DeBaggis stated, I would like to open the floor for nominations for Chairman for 2025.

Mr. Bucci, seconded by Mr. Tarkowsky nominated Henry DeBaggis for Chairman for 2025.

Chairman DeBaggis asked, are there any other nominations?

There were none.

. **Motion to close the nominations for Chairman for 2025.**

Mr. Bucci, seconded by Mr. Tarkowsky, made a motion to close the nominations for Chairman for 2025.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL: Ayes: All Motion Carried
 Nays: None Nominations Closed

. **Motion to elect Henry DeBaggis as Chairman of the Civil Service Commission for 2025.**

Mr. Bucci, seconded by Mr. Tarkowsky, made a motion to elect Henry DeBaggis as Chairman of the Civil Service Commission for 2025.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	Henry DeBaggis Elected as Chairman for 2025

- **Election of Vice-Chairman-2025**

Chairman DeBaggis stated, I would like to open the floor for nominations for Vice-Chairman for 2025.

Mr. Tarkowsky, seconded by Chairman DeBaggis nominated Mike Bucci for Vice-Chairman for 2025.

Chairman DeBaggis asked, are there any other nominations?

There were none.

. **Motion to close the nominations for Vice-Chairman for 2025.**

Mr. Tarkowsky, seconded by Mr. Bucci, made a motion to close the nominations for Vice-Chairman for 2025.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	Nominations Closed

. **Motion to elect Mike Bucci as Vice-Chairman of the Civil Service Commission for 2025.**

Mr. Tarkowsky, seconded by Chairman DeBaggis, made a motion to elect Mike Bucci as Vice-Chairman of the Civil Service Commission for 2025.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	Mike Bucci Elected as Vice-Chairman for 2025

Chairman DeBaggis stated, congratulations, Mr. Bucci. I would also like to note for the record that prior to this meeting, Councilman Meyers administered your oath of office to serve as a Commission member for another 6 years.

Approval of Minutes of Meeting of Monday, October 28, 2024

Chairman DeBaggis stated, the Commission has received a copy of the Minutes of Monday, October 28, 2024. May I have a motion to approve?

Mr. Bucci, seconded by Chairman DeBaggis, moved to approve the Minutes of the Meeting of Monday, October 28, 2024.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	October 28, 2024 Minutes Approved As Written

. **Fire Department Update**
- **Multi-Regional Firefighter Examination**

Chairman DeBaggis stated, before turning to Chief Carcioppolo for a Fire Department update, on behalf of the Commission, I would like to thank Chief Carcioppolo for your efforts and work in being our voice with putting the test together, attending the meetings and being there for the test.

Chief Carcioppolo, stated, I didn't do anything. It's my job.

Chairman DeBaggis stated, we appreciate you doing your job above and beyond.

Chief Carcioppolo stated, at the last meeting, I reported that we only had 35 applications. We were hoping to break 100. I believe we were right around 135-140 applicants. 35 failed. The end result is a list of about 103 candidates. That was accepting all forms of credentialing. We require paramedic and firefighter licenses to work full-time here. I went through this list, double checked it and verified everyone's credentials on the State verification website to make sure I have everyone who met the qualifications. I checked it again at 10:30 this morning to see if there were any changes. I verified everyone's extra credit points. The end result is the list that you see in front of you. There are 41 candidates who have met the physical agility requirements, firefighter training and paramedic requirements. Their extra credit was added in as per the Civil Service Commission's Rules. Do you have any questions about this? With Mary Beth's help we can discuss it. I double checked and triple checked it to be confident it was all correct.

Mr. Bucci asked, how long is this list good for?

Chief Carcioppolo replied, I think by law it is good for one year. Because of the quantity with 10 cities pulling from this pool of people and this is a different time and generation, we are going to be hiring off of this list because the one guy we just hired decided to leave and go to Willoughby.

Mr. Bucci asked, you have 10 communities hiring, how do you coordinate if someone gets hired?

Chief Carcioppolo replied, part of this regional process is we share the candidate pool. We also gain marketing and a larger draw for the test. The process is is if you make it on the list, you are on 10 lists.

Mr. Bucci replied, I understand that, but let's say person number one gets hired by a community. Do you receive notification of that?

Chief Carcioppolo replied, yes. I contact everyone in order.

Mr. Bucci replied, I wasn't sure if there was coordination between communities.

Chief Carcioppolo replied, the last list we extended for the full two years, but by the time we got to it, there were only 100 people on it. I contacted everyone on the list, but most of them had already taken other positions so they asked to be removed from the list.

Chairman DeBaggis stated, right. And if someone on the list for example takes a position in South Euclid who gets contacted by Chief Carcioppolo and they wanted to work for Mayfield Village, they have the opportunity to leave there to work for the Village.

Chief Carcioppolo stated, right. That's one of the caveats to this test. If an individual gets a job offer somewhere else, they may leave for whatever reason. Some people get mad about it, but if something comes up better for their family or a situation, I can't fault them, whether it's for financial reasons or personal reasons. Going back to your initial question on how long it lasts, it's good for 12 months. If the Commission decides they want to participate in the multi-regional firefighter examination because it's streamlined and the end cost of this is around \$300; if we did it on our own, it would cost over \$2,000. Everyone has the system down pretty good. They did put out an Agreement for all of you to consider. The Mayor has agreed with our participation. With the job market how it is, you never know what is going to happen. I would say it is a good idea to stay with the group, keep continuing with it and have a refreshed list every year.

Chairman DeBaggis asked, before we get to that, are there any questions about the list that Chief Carcioppolo has presented to us?

There were none.

. **Motion to certify the eligibility list for Firefighter/Paramedic to January 30, 2026.**

Mr. Bucci, seconded by Chairman DeBaggis, made a motion to certify the eligibility list for Firefighter/Paramedic to January 30, 2026.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	Firefighter/Paramedic
		Entry Level List
		Certified to January 30, 2026

Chairman DeBaggis stated, the Commission will need to sign the list. Copies will be provided to Mayor Bodnar and Chief Carcioppolo.

. **Participation in the Multi-Regional Firefighter Examination on September 30, 2025.**

Chairman DeBaggis stated, Chief, given everything you have reported on, do you think it would be beneficial for the Village to participate in the 2025 exam which is in September of this year?

Chief Carcioppolo replied, yes.

Chairman DeBaggis stated, we have received a 2-page Participation Agreement. It is my understanding that the Mayor has approved this, is that right, Mrs. Betsa?

Mrs. Betsa replied, yes.

Mr. Bucci asked, are there any changes to the last Agreement? Is it basically the same language but with the dates being changed?

Chief Carcioppolo replied, to be honest with you, I didn't review it to see if there were any changes.

Chairman DeBaggis stated, I read it and it seems to be the same.

Chief Carcioppolo stated, what they said is they are going to just update all of the dates and resend it out.

. **Motion to authorize Chairman DeBaggis to enter into the Participation Agreement for the Multi-Regional Firefighter Examination being held on September 30, 2025**

Mr. Tarkowsky, seconded by Mr. Bucci, made a motion to authorize Chairman DeBaggis to enter into the Participation Agreement for the Multi-Regional Firefighter Examination being held on September 30, 2025.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	

Chairman DeBaggis executed the Agreement to be forwarded to Lyndhurst.

Chairman DeBaggis asked, with regard to the extra credit, will there be any changes that will be requested by the Fire Department?

Chief Carcioppolo replied, I don't believe so, unless you would like to see it differently. I think it's consistently fair.

Chairman DeBaggis asked, there are no changes?

Chief Carcioppolo replied, I am not requesting anything. I would entertain anything that you guys have a different opinion on.

Chairman DeBaggis stated, no, I think we discussed this last year at length. I think we are in pretty good shape. With regard to the age requirement, we extended it to 41 as long as the person had time in the pension system and submitted proof of active time of service. Chief, do you have anything additional to add to this?

Chief Carcioppolo replied, we did have some candidates who applied that did not meet that criteria, but us enacting that local ordinance, it's above and beyond what the State law requires. If the State law permits us to do that and give people an opportunity to move laterally or after they have a position somewhere else. I don't know how we can be any more lenient. We vetted the people who were over that age and I asked them to provide verification of their time in the pension system. No one was able to do that.

. **Motion to approve the extra credit as previously utilized and the age requirements discussed.**

Chairman DeBaggis, seconded by Mr. Bucci, made a motion to approve the extra credit as previously utilized and the age requirements discussed.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL: Ayes: All Motion Carried
 Nays: None

. **Motion to designate Chairman DeBaggis or his designee to attend and vote on actions taken during the multi-city meetings for the regional examination.**

Mr. Bucci, seconded by Mr. Tarkowsky, made a motion to designate Chairman DeBaggis or his designee to attend and vote on actions taken during the multi-city meetings for the regional examination.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL: Ayes: All Motion Carried
 Nays: None

Chairman DeBaggis asked, Chief, with respect to physical agility, what agencies are still administering the test?

Chief Carcioppolo replied, the regional opened it up to anyone who has taken a CPAT test. It's still a standardized physical agility test. The others are Tri-C and Auburn Career Center who conduct their own. Those are the three main ones. The region decided that because of the shortage in candidate pool that any standardized physical agility examination would be accepted.

They call it something different in other parts of the Country or State. If we have candidates willing to come from that far to take the test, we have no reason limiting them from taking it.

Chairman DeBaggis asked, so you would be satisfied if all forms of physical agility within a year of the September 2025 examination was completed?

Chief Carcioppolo replied, correct.

- **Motion to accept all forms of physical agility taken within a year of the September 2025 examination.**

Mr. Bucci, seconded by Mr. DeBaggis, made a motion to accept all forms of physical agility taken within a year of the September 2025 examination.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	

- **Police Department Update**

Chairman DeBaggis stated, at this time, Chief Matias has nothing to report

- **Service Department Update**

Chairman DeBaggis stated, the eligibility list for Service Department entry level is set to expire in March. Following discussion with Service Director Frank Stupczy, there is no need to extend the list. Mr. Stupczy will update the Commission in the event anything arises.

ANY OTHER MATTERS

Chairman DeBaggis asked, are there any other matters to come before the Commission?

Mr. Meyers stated, at the last Council meeting, Chief Matias announced that one of his officers resigned. They will probably be coming before you to administer an exam.

Mr. Tarkowsky stated, that was Officer Zach. He was the SRO for Center.

Mrs. Betsa stated, I checked the eligibility list. The National Testing Network list is good until May. If they exhaust that list, then Chief Matias will have to come before the Commission.

ADJOURNMENT

There being no further matters, Mr. Tarkowsky, seconded by Mr. Bucci, made a motion to adjourn the meeting. The meeting was adjourned at 5:19 p.m.

Respectfully submitted,

Mary E. Betsa, MMC, Secretary