

RESOLUTION NO. 2025-39
INTRODUCED BY: Mayor Bodnar

**AN EMERGENCY RESOLUTION
AUTHORIZING THE MAYOR AND PRESIDENT OF COUNCIL
TO ENTER INTO AN AGREEMENT WITH
ALL COVERED, A DIVISION OF KONICA MINOLTA BUSINESS SOLUTIONS
U.S.A., INC., FOR THE PURCHASE AND INSTALLATION OF A NEW WINDOWS
2022 SERVER AND AUTHORIZING AN EXPENDITURE IN AN
AMOUNT NOT TO EXCEED \$36,000.00**

WHEREAS, information technology and digital operations are vital components of Mayfield Village's local government operations; and

WHEREAS, it is necessary to ensure the stability, security and safety of the information technology; and

WHEREAS, Mayfield Village has utilized All Covered, a division of Konica Minolta Business Solutions U.S.A., Inc. ("All Covered") for managed IT service and support for a number of years; and

WHEREAS, at this time, due to the Village's existing server's hardware limitations, upgrades to certain software are no longer possible and because the existing server warranty is nearing expiration, there is a need to replace the existing server to ensure continued stability and support of the Village's IT infrastructure and digital operations; and

WHEREAS, Mayfield Village solicited a proposal from All Covered for the purchase and installation of a new server and based upon that proposal desires to enter into a Statement of Work with All Covered for the same.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MAYFIELD VILLAGE THAT:

SECTION 1. The Council of Mayfield Village hereby accepts the proposal of All Covered and approves and authorizes an expenditure in an amount not to exceed \$36,000.00 to All Covered for the purchase and installation of a new server.

SECTION 2. The Mayor and President of Council are authorized to and may authorize and direct the Village's IT Coordinator to enter into and approve the Statement of Work, per the attached proposal, incorporated herein by reference as Exhibit "A."

SECTION 3. The Council finds and determines that all formal actions of the Council relating to the adoption of this Resolution have been taken at open meetings of this Council; and that deliberations of this Council and of its committees, resulting in such formal action, took place in meetings open to the public in compliance with all statutory requirements including the requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary to provide a reliable server ensuring the safety, security and stability of the Village's IT infrastructure and digital operations. It shall, therefore, take effect immediately upon the passage by the affirmative vote of not less than five (5) members elected to Council and approval by the Mayor or otherwise at the earliest time allowed by law.



STEPHEN SCHUTT
Council President

First Reading: August 4 , 2025

Second Reading: Suspended , 2025

Third Reading: Suspended , 2025

PASSED: August 4 , 2025

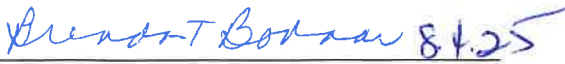

BRENDA T. BODNAR, Mayor

APPROVED AS TO FORM:


DIANE A. CALTA, ESQ.
Director of Law

ATTEST: 
MARY E. BETSA, MMC
Clerk of Council

MAYFIELD VILLAGE:


Brenda T. Bodnar DATE
Mayor


Stephen Schutt DATE
President of Council

APPROVED AS TO LEGAL FORM:


Diane A. Calta
Director of Law
Mayfield Village, Ohio

FISCAL OFFICER'S CERTIFICATE

As the fiscal officer of the Mayfield Village, Ohio, I certify that as of the date of execution of the within Agreement with Mayfield Village, Ohio, the amount required to satisfy payment under the Agreement has been fully appropriated, or authorized or directed for such purpose and is in the Treasury, or is in the process of collection and is free from any obligation or certification now outstanding.


Angie S. Rich, Director of Finance
Mayfield Village, Ohio



**ALL
COVERED**

A Konica Minolta Division

Mayfield Village, City of TR: Server Refresh

Submitted By:

Taylor Reese
Customer Success Manager

Nick Sainsurin
Solutions Support Representative - PS

All Covered, IT Services from Konica Minolta

08/07/2025

Reference No. 332

Pricing is valid for 15 days from the date of this document.
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Overview

Upon signature, All Covered will deliver professional services to Mayfield Village, City of based on an initial scope of work outlined in this Statement of Work. A detailed project plan will be created and managed by the technical resources assigned to the project once the Statement of Work has been approved.

Background

The City of Mayfield Village's current IT infrastructure is supported by a VMware 6.5.0 host server on an HPE ProLiant ML350 Gen9 platform. Due to hardware limitations, an upgrade to VMware 8.0 is not feasible. As the server's warranty nears expiration, there is an urgent need to replace the existing hardware to ensure continued stability and support for the Village's IT operations.

The City of Mayfield Village has engaged All Covered to procure and deploy a new, more robust server solution that will accommodate future virtualization requirements, enhance system performance, and ensure reliable service delivery.

Design

The goal of this project is to procure and implement a new Dell PowerEdge R660 server, which will be configured with Hyper-V hypervisor to facilitate the deployment of four (4) new virtual machines (VMs). This configuration aims to effectively segment the server roles, thereby enhancing overall performance and operational efficiency for The City of Mayfield Village.

All Covered will be using a New Server Migration path for all servers. This will consist of creating a New Virtual server to replace the existing server with the same Roles and features on a current Windows Server Operating System. Any data, applications, or functions will be copied or migrated to the new Virtual Server where applicable. In the cases where older applications may not be compatible with current Windows Server Operating Systems, new versions of the applications may need to be deployed and setup for use. In cases of total Windows Server 2022 incompatibility, servers may be placed out of scope and will require a separate order or a future project to remediate.

Proposed Solution

Project Discovery

Internal team meeting to review Statement of Work for client kick-off preparation. Project Planning and Coordination will be scheduled with Client to go over the plan and work out task scheduling.

The delivery team will perform an initial assessment and discovery of the existing environment and determine if there are any changes or conditions that may impact the project. Identified impacts will be subject to the conditions of the project assumptions outlined above.

Procurement items will be processed prior to project commencement.

All Covered will work with Client in creating testing parameters to be performed for the User Acceptance Testing.

Server Deployment

All Covered will install and configure a Dell PowerEdge R660. The server will be installed in the rack utilizing industry standard rails. Physical servers will be connected to existing networking and given static IP addresses for "Lights out Management" (iLO or iDRAC) and a management interface.

Hard drives will be configured in RAID6.

Hyper-V will be installed on the host to manage the new host and four (4) virtual machines. Physical hosts can be setup and built out during normal business hours as it should not interfere with existing infrastructure. Migrations of Bare Metal installed Servers or Virtual Servers may require cutover windows or after hours work.

Domain Install

A Windows 2022 server will be built with the ADDS Roles of Domain Controller, DHCP, and DNS.

Domain Controllers can be built, joined to the domain and promoted during normal business hours.

Any probes or agents used for monitoring or management will be moved/migrated on the new Domain Controller.

Domain and Forest will be promoted to Server 2016 levels, if required.

FSMO roles will be migrated to the new "Primary DC".

DNS Settings on infrastructure with static IPs will be updated to point to the new Domain Controller.

Ensure that all monitoring and management functionalities are properly aligned with the new infrastructure.

The old domain controller(s) will be properly demoted and decommissioned from the network and any backups will be adjusted/rebuilt to point to new server(s).

File Server Install

A new Windows 2022 server will be built with the File Server Role. File Servers can be built during normal business hours. Recommended migration path is to use "Windows Server Migration Tool" to migrate the data and shares. Any Shares mapped via Logon Scripts will be transferred to GPO drive mappings.

These builds can happen during normal business hours. Cutover to DFS shares or remapping of drives may require a cutover window or be done after hours.

The New File Server will have the data and shares migrated to it and any GPOs for drive mappings/shares will be updated as necessary.

Old File Servers will be properly demoted and decommissioned from the network and any backups will be adjusted/rebuilt to point to new server(s).

Application Server Install

A new Windows 2022 server will be built for the Application Server. Application servers can be built during normal business hours. Migration and cutover to any Line of Business applications running on the new server(s) may require a cutover window or be done after hours. New Application Servers will have the applications, data and shares from the current servers migrated or rebuilt as necessary. Any SSL Certs, Hosted DNS, Firewall, VPN (or similar tunnels/connectors), WAN/SDWAN, or other non OS related requirements will be updated/migrated as necessary. Quoted hours are Time and Material estimates and based on Best Practices. Engineers will perform additional discovery to determine necessary server roles, protocols, or other requirements. Any 3rd Party assistance required will be completed by the project team.

Any Applications that are determined to not be compatible with Server 2022 or that lack support will not be upgraded as part of the initial scope of this Time and Material Project and may need to be upgraded/rectified with a Change Order or supplemental project.

Old Application Servers will be properly demoted and decommissioned from the network and any backups will be adjusted/rebuilt to point to new server(s).

End User Acceptance Test

User Acceptance testing will include having at least three clients: log into the Domain via a non-administrator account; Reach their normal files share using a non-administrator account and print servers will send and complete a test print from each spooler.

Client End User(s) are responsible for conducting UAT.

Project Closure

At project completion, all documentation will be updated to reflect final hardware, software, and service configurations. A quality assurance review will confirm compliance with project requirements. A formal client review will be conducted to obtain written sign-off. Any necessary knowledge transfer will be completed, and a final project report will be submitted. All materials will then be archived per organizational and contractual standards.

Areas Out of Scope / Engagement Restrictions

Applications/services not explicitly defined in the statement of work.

Deliverables Review and Acceptance

Review of Deliverables

Deliverables:

- Project Discovery
- Equipment Staging
- Single Tower Server Deployment
- Microsoft Hyper-V Host Install
- Microsoft Hyper-V Guest Build Install
- Windows Server Operating System Installation
- Migrate/Upgrade Windows Domain
- DHCP Server Installation and Configuration
- DNS Server Installation and Configuration
- File Server Installation and Configuration
- File Server Data Migration - Using Automated Tools
- Application Server Installation/Migration
- Submit ticket to get new OpsRamp Gateway deployed
- Single Server Decommission
- Cutover, Test & Remediate
- End User Acceptance Training
- Project Documentation

Client must review any "Draft" deliverable referenced above and provide any comments or feedback regarding that draft to All Covered in writing within 14 days of receipt of the draft by End User. Any comment or feedback not provided to All Covered in writing within this time frame will be considered outside the scope of this Project. Any material change to the deliverable must be requested in writing by Client to All Covered upon receipt of the initial draft.

Acceptance of Deliverables

Final versions of deliverables are deemed accepted by Client unless expressly rejected by Client in writing, detailing the basis for such rejection, within 14 days of delivery by All Covered.

Assumptions

General Project Assumptions

- Change control procedures, including change request submittal and representation, will be managed by Client with input from All Covered. Delays in change control requests and approval for production changes could impact project timelines.
- All Covered will provide subject matter experts to work on the outlined objectives. All Covered resources will work in the Client environment and work with Client to provide services. All Covered resources may require privileged security access rights to the production environments and will be responsible for production changes as required to perform outlined work.
- All Covered is not responsible for bugs or feature limitations. Developing custom code to address solution limitations and/or managing Microsoft support cases is out of scope.
- Product features or services not documented in this agreement are out of scope unless agreed by both Client and All Covered.

Specific Project Assumptions

- Services are quoted using All Covered approved designs, and assumes that customer is utilizing recommended hardware, software and configuration best practices to support new and existing systems. Unknown, unapproved or unsupported hardware and software will be serviced with a best-effort approach, and any additional time and/or materials needed to provide a complete solution will be quoted in project Change Order
- All systems within the scope of this engagement must be in proper working order. Steps taken to remediate systems not in a 'healthy' state will be considered outside the scope of the engagement.
- Any system(s) being affected by the project have adequate backup and restoration capabilities and the appropriate precautions have been taken.
- All necessary security clearance, access, parking, passwords, and technical resources are provided without delay during the Engagement.
- Access to power and physical facilities, wiring, cable space, cabinet, and shelf or rack space are available for all equipment within the scope of this project.
- Client is responsible for providing a single point of contact for project coordination with All Covered.
- Client is responsible for providing timely clarification and resolution regarding the integrity of data/information supplied to All Covered.
- If the information presented to All Covered is found to be inaccurate, we reserve the right to initiate a change order to account for the extra services not incorporated into the proposal.
- Client is responsible for obtaining technical support, media, and licensing from all 3rd-party application vendors.
- While All Covered will make a best effort attempt to coordinate with 3rd party vendors, Client is responsible to ensure cooperation of other parties that will participate in this initiative.
- Costs related to delays by the Client or 3rd party vendors, that occur after a mutually agreed upon schedule by all parties, are not included in this quote. Work that has been scheduled and is missed, by either the client or a third-party, with less than one-hour notice will be billed in full if Time & Materials or may be included in a change order if Fixed Price.
- All Covered is not responsible for 3rd party application functionality. Industry leading tools will be used but the success of such tools is dependent on many variables outside All Covered's control.
- All servers will be loaded with Windows Server 2022.
- Current DHCP and DNS schema will be copied from current DC.
- Minimum Domain functional level will be W2008R2 before upgrading to higher functional levels. Lower domain functional levels may require a Change of Scope to rectify before project can begin.
- Automated tools will be used for file transfers where possible.
- Line of Business Applications will be assumed to be compatible with Windows Server 2022 and

under a current support contract, where applicable.

- Any Applications that are determined to not be compatible with Server 2022 or that lack support will not be upgraded as part of the initial scope of this Time and Material Project and may need to be upgraded/rectified with a Change Order or supplemental project.
- A Change of Scope may be required depending on the Engineering Discovery findings.
- Services are quoted using approved designs of All Covered and assume that the customer is utilizing recommended hardware, software, and configuration best practices to support new and existing systems. Unknown, unapproved, or unsupported hardware and software will be serviced with a best-effort approach, and any additional time and/or materials needed to provide a complete solution will be quoted in the project Change Order.
- If any changes are made to the network or the implementation engineer finds any discrepancies during the initial discovery, a change of scope may be required which could result in extra labor hours and charges.
- Any additional tasks not defined in or part of the deliverables as outlined may require a change of scope if added to the scope post signature or delegated to All Covered later.
- Tasks not specifically named in the project goals is not considered part of this project.
- This project entails On-Hand service for the physical unboxing, installation, and connection of equipment on-site.
- Travel expenses are not included in the price. All travel expenses, including but not limited to air travel, automobile transportation (taxi/car rental), and lodging, will be invoiced as required.

Client Responsibilities

- In addition to a designated liaison with whom All Covered can coordinate efforts and who will act as the main point of contact; it is All Covered's understanding that Client will provide people and/or resources necessary to enable successful completion of this project.
- Client will identify a resource that will act as the primary contact for this project. All Covered will communicate project status, system requirements, issues, etc. to this individual.
- Client will provide All Covered with remote access accounts to required resources for accessing and supporting the project.
- Client will provide All Covered with a reasonably suitable workspace that has network connectivity and phone sets while onsite.
- Client will provide computing resources with access to production and test systems to facilitate the needs of the project.
- Client acknowledges that All Covered will require information from Client in order for All Covered resources to be fully utilized and to perform the services in the schedule and estimated days outlined herein. Client agrees that it is responsible for ensuring that All Covered is provided with such information in a timely manner to avoid delay or additional costs to Client which may result.

Schedule

Estimates are based upon All Covered's current understanding of the project scope, the client's readiness and timeline, minimum resource days utilized per month and past experience in executing these types of projects. Both parties acknowledge that aspects beyond All Covered's control may affect its ability to do so and that All Covered will not be penalized for any reasonable changes to the estimated schedule that may result.

Further, All Covered shall bear no liability or otherwise be responsible for delays in the provision of services or any portion thereof occasioned by Client failure to timely complete Client tasks or adhere to Client schedule. Client agrees that delays by Client in completion of tasks and scheduling could result in All Covered's inability to utilize resource days as planned, increased resource days required to complete the project and result in additional costs to Client.

Change Orders

Any items not specifically addressed by this document will be addressed by a change order process and will be billed the same pricing structure agreed upon and outlined in this Statement of Work. In the event of a change in scope, you will be notified prior to the billing of any additional services.

Investment

Description	Amount
T&M Services	\$11,630.00
Hardware / Software	\$19,220.00
Total: \$30,850.00	

All prices are exclusive of any applicable sales or use taxes, and shipping costs.

Any fee estimates provided for work to be billed on an hourly or daily basis are for informational purposes only. Client agrees to pay for the actual services provided by All Covered at the rates specified in each Statement of Work.

Financing Options	Payments	Interval	Amount
36 Months	36	Monthly	\$1,116.77
48 Months	48	Monthly	\$882.31
60 Months	60	Monthly	\$743.48

This is an estimated monthly payment for financing project services and all related hardware/software.

Not all customers will qualify and in some cases projects with greater than 50% labor or hardware/software may not qualify for full financing. Please contact your sales representative for additional information.

Order Summary & Acceptance

Effective Date: The date on which the services described in this Statement of Work are set up and first delivered to you.

Your signature below constitutes your acceptance of this Statement of Work, including our standard terms and conditions available online at the URL link(s) provided below or in hard copy upon request, which you have reviewed and accepted, and which are incorporated into this Statement of Work.

All Covered Professional Services Terms:


https://services.allcovered.com/EhHPja_PS_Terms_v1.0.3


This Statement of Work is not binding upon us until signed by a Konica Minolta branch manager, vice president, or executive officer.

Pricing valid for 15 days from the date of this document, pending credit approval. Confidential - not to be distributed to third parties.

**All Covered, a division of Konica Minolta
Business Solutions**

Mayfield Village, City of

Signature: 
 Name: Jim Mullen
 Title: VP Sales, Managed IT Services NA
 Date: 08/07/2025

Signature: 
 Name: Jeff Thomas
 Initials: JT
 Title: IT Systems Coordinator
 Date: 8/7/2025 7:07:30 AM
 IP Address: 69.54.52.114
 Email Address: jthomas@mayfieldvillage.com
 PO Number: _____

Appendix A

T&M Services

Description	Rate	Estimated Hours	Estimated Total
Business Hours	\$210.00	53	\$11,130.00
After Hours	\$250.00	2	\$500.00
Subtotal:			\$11,630.00

Appendix B



Customer
 AC CPQ (ac-cpq)
 , NJ 48334
 United States

Quotation (Open)
 Quote # : 411618 1 rev of 1
 Modified Date: Jul 16, 2025 12:53 AM EDT
 Expiration Date: 07/26/2025
 Description: 60170165 / MAYFIELD VILLAGE, CITY
 OF / Dell R660 Server
Customer Contact

Payment and Shipping
 Terms: Purchase Order (Net 30 Days)
 Delivery Method: FedEx Ground
 Carrier Account #:
 Special Instructions: DID 29521961, Dell
 3000191473874.1

Billing
 MAYFIELD VILLAGE, CITY OF
 THOMAS, JEFF
 6622 WILSON MILLS RD
 CLEVELAND, OH 44143
 United States
 (P) (440) 213-5573
 jthomas@mayfieldvillage.com

Shipping
 MAYFIELD VILLAGE, CITY OF
 THOMAS, JEFF
 6622 WILSON MILLS RD
 CLEVELAND, OH 44143
 United States
 (P) (440) 213-5573
 jthomas@mayfieldvillage.com

#	Description	Tax	Qty	Unit Price	Total
1	PowerEdge R660 Server Configured-to-Order	Yes	1	\$13,292.00	\$13,292.00
	Note: 1 210-BEQQ PowerEdge R660 Server 1 461-AAIG Trusted Platform Module 2.0 V8 1 321-BKFF 2.5" Chassis with up to 10 Hard Drives (SAS/SATA), PERC11, 1CPU 1 338-CHSJ Intel Xeon Gold 6442Y 2.6G, 24C/48T, 16GT/s, 80M Cache, Turbo, HT (225W) DDR5-4800 4 370-BBRY 32GB RDIMM, 6600MT/s, Dual Rank 4 400-AZTN 1.92TB SSD SATA Mixed Use 8Gbps 512e 2.5in Hot-plug AG Drive, 3 DWPD 1 374-BBBX No Additional Processor 1 379-BFFD No HBM 1 412-ABEH Performance Heatsink for 1 CPU Configuration (CPU less than 250W) 1 370-AAIP Performance Optimized 1 370-BBRX 5600MT/s RDIMMs 1 760-BCDS Unconfigured RAID 1 405-AAZB PERC H755 SAS Front 1 750-ADRI Front PERC Mechanical Parts, rear load 1 750-AABF Power Saving Dell Active Power Controller 1 600-BBDM UEFI BIOS Boot Mode with GPT Partition 1 387-BBEY No Energy Star 1 384-BCUJ 4 Very High Performance Fans 1 450-AKLF Dual, Redundant(1+1), Hot-Plug Power Supply,1100W MM(100-240Vac) Titanium 1 330-BBZB Riser Config 4, Low Profile, 2x8 LP Slots (Gen5) + 1x16 LP Slot (Gen4), 1CPU 1 329-BKBR Motherboard MLK supports ONLY CPUs below 250W. Cannot upgrade to CPUs 250W and above 1 379-BFXT Dell Connectivity Client - Disabled 1 634-CYDF Dell Connectivity Module 1 528-CTIC iDRAC9, Enterprise 16G 1 540-BDOT Broadcom 57454 Quad Port 10GbE Base-T Adapter, OCP NIC 3.0 1 540-BDMK LOM Blank 1 470-AEYU No Cables Required 2 450-AALV Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 1 325-BEVE Standard Bezel 1 350-BCKC Dell Luggage Tag 1 403-BCRU BOSS-N1 controller card + with 2 M.2 480GB (RAID 1) 1 470-AFMG BOSS Cables and Bracket for R660 1 350-BBXM No Quick Sync 1 379-BETG iDRAC Factory Generated Password for OCP cards 1 379-BCQX iDRAC Service Module (ISM), NOT Installed 1 379-BCQY iDRAC Group Manager, Disabled 1 611-BBBF No Operating System 1 605-BBPN No Media Required 1 770-BDMT Cable Management Arm 1 770-BECD ReadyRails Sliding Rails (A15) 1 631-AACK No Systems Documentation, No OpenManage DVD Kit 1 340-DBXZ PowerEdge R660 Shipping 1 340-DBYC PowerEdge R660 Shipping Material, 10x2.5", 8x2.5" Smart Flow or 16xEDSFF 1 343-BBTS R660 Dell label (BIS) for 2.5" Chassis 1 343-BBUB PowerEdge R660 CE, CCC Marking 1 887-0988 ProSupport Plus Mission Critical 7x24 Technical Support and Assistance 5 Years 1 887-0997 ProSupport Plus Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch 3 Years 1 887-0999 ProSupport Plus Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch 2 Years Extended 1 887-1076 Dell Hardware Limited Warranty Plus On-Site Service 1 951-2015 Thank you for choosing Dell ProSupport Plus. For tech support, visit: /www.dell.com/contactdell 1 975-3462 Dell Limited Hardware Warranty Plus Service, Extended Year(s)				
2	Windows Server 2025 Standard - 2 Core Comm Perpetual Lic (Lic only no SA) Commercial	Yes	24	\$147.00	\$3,528.00
3	Windows Server 2025 - 1 User CAL Comm Perpetual Lic (Lic only no SA) Commercial	Yes	48	\$50.00	\$2,400.00