

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MAYFIELD VILLAGE, OHIO
Tuesday, January 21, 2025 – 7:00 p.m.
Mayfield Village Civic Hall-Mayfield Village Civic Center**

The Council of Mayfield Village met in Regular Session on Tuesday, January 21, 2025 in Mayfield Village Civic Hall at the Mayfield Village Civic Center. Council President Schutt called the meeting to order at 7:00 p.m.

Council President Schutt asked, Mrs. Betsa, may I have a Roll Call, please?

ROLL CALL: Present: Mr. Arndt, Mr. Gall, Mr. Marquardt,
Mr. Murphy, Mr. Meyers,
And Mr. Schutt

Also Present: Mayor Bodnar, Ms. Rich, Ms. Calta,
Mr. Cappello, Assistant Fire Chief Federico,
Chief Matias, Mr. Marquart, Mr. Russell,
Mr. McAvinew, Mr. Stupczy,
Ms. Wolgamuth and Mrs. Betsa

Absent: Mrs. Juncisek

Council President Schutt stated, please let the record reflect that Mrs. Juncisek is excused from this evening's meeting.

The Pledge of Allegiance to the Flag was given.

CONSIDERATION OF MINUTES:

• **Regular Council Meeting – December 16, 2024**

Mr. Arndt, seconded by Mr. Meyers, made a motion to approve the minutes of the Regular Council Meeting of December 16, 2024 as written.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES:	All	Motion Carries
NAYS:	None	Minutes of December 16, 2024
		Meeting Approved as Written

. **Organizational Council Meeting – January 6, 2025**

Mr. Arndt, seconded by Mr. Meyers, made a motion to approve the minutes of the Organizational Meeting of Council of January 6, 2025 as written.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES:	All	Motion Carries
NAYS:	None	Minutes of January 6, 2025
		Meeting Approved as Written

Comments From Mayor Bodnar

Thank you, Council President. I have a couple of things to report tonight. First of all, our long-time secretary Debbie Thomas has announced that she is retiring. Her last day will be at the beginning of March. We have already posted her position, but she is going to be very very hard to replace. I am sure we will do something in February and we will keep you posted, but if you see her, please acknowledge her and thank her for all that she's done for the Village for many years. We all are going to be really sorry to see Debbie go.

Also, I wanted to report that last week, John Marquart, Diane Wolgamuth and I met with our State Senator Jerry Cirino. We talked about the State budget and economic development. He gave us some good insight, so that was a productive meeting.

On Saturday, we had the Hillcrest Council of Council breakfast. I know that Peter and Denny and Bill attended. It was very informational. We had a couple of State Representatives, one State Senator and Tim Cosgrove who is our Mayor's and Manager's representative and lobbyist in Columbus. It was very interesting. They also gave us some insights on what to expect in Columbus this year. I don't think anybody really knows the answer to that question but it was an interesting discussion.

That's all I have today. Thank you.

Council President Schutt stated, thank you, Mayor Bodnar.

Comments From Council President Schutt

Our next Council Caucus is on Monday, February 3rd at 7:00 p.m. The next Regular Meeting of Council is on February 17th also at 7:00 p.m.

Open Portion – For Public Comment (5-minute limit imposed by Chair)

Council President Schutt stated, if anyone wishes to speak, please come up to the podium and state your name and address for the record.

There were none.

Department Head Reports:

Diane Wolgamuth (Administration) – Thank you, Council President. Reporting for Citizen’s Advisory, the Committee will be meeting next Monday at 7:00 p.m. On the agenda is a discussion with Service Director Frank Stupczy and the Executive Assistant Lisa Lesner. They are going to talk about some departmental updates and initiatives they are doing there. That will include the changes we recently made to the Animal Warden policy. That’s all I have.

Council President Schutt stated, thank you Ms. Wolgamuth. Any questions?

There were none.

Dan Russell (Building Department) – Thank you, Council President. I will be reporting on the December 17th BZA meeting and the January 9th ARB meeting. For the BZA meeting, we received one application for a rear-yard setback for a deck. That was deferred to the February meeting. For the ARB meeting, we received one application for the concrete barriers at Progressive. That was approved. That’s all I have

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Mr. Russell.

Ms. Rich (Finance Department) - Thank you Council President. I just have a couple of things to speak on. The Mayor asked me to speak about the Finance Department’s internal controls over electronic payments in light of the \$619,000 theft that you may have read about regarding a fraudulent scheme payment involving Orange City Schools. I don’t know all the exact details of how the fraud occurred but what ended up happening is they sent the money to the wrong vendor, to a bad actor. What probably happened is someone at the school changed the payment vendor information without verifying if they should have. It is costing them \$619,000. I think there is still an investigation going on. The Mayor asked me to share the process the Finance Department does when we receive a request like this. The number one thing you do is you actually call the vendor and talk to the accounting department and you say I received this request to change your account number. Can you verify that? That’s the easiest way to stop this fraud. This type of fraud is on the rise. The bad actors are getting really good at it. That’s why everyone had to take the fraud training from the Auditor of State’s office. I believe that training is going to only increase. Unfortunately so is our cyber-insurance costs because these things continue to happen.

The second item I wanted to discuss was the 2023 audit. We are getting very close to that being done. Council and the Mayor and the Law Director should be receiving a communication from the Auditor of State's office with the report details. It was a good audit and a good report. They are looking to schedule a post-audit meeting, most likely before Caucus in February. They can do it in person or if it is more convenient to hold an electronic meeting they can do that as well. Just let me or Mary Beth know what you would prefer.

Lastly, for the 2024 audit, the Auditor of State's office has told me that they are not going to be able to do our 2024 audit. I had to go through an audit RFP process through the Auditor of State's office. They sent the invitation out to dozens of audit firms but only two firms responded. Charles E. Harris, a local CPA firm, won based on their proposal. It's the same cost as our current audit. They have the contract for the next 4 years. The reason why the Auditor of State's office cannot continue to do our audit is because of staffing shortages.

That's all I have. Thank you.

Council President Schutt asked, any questions?

Mr. Murphy asked, is that the same firm that performed our audit prior to the State Auditor's office coming back and doing it, do you know?

Ms. Rich replied, no, I don't believe so. It's a different firm but I have worked with them in the past. They are pretty good.

Council President Schutt asked, any other questions?

There were none.

Council President Schutt stated, thank you, Ms. Rich.

Shane McAviney (Parks and Recreation) – Thank you Council President. There is a Parks Board meeting next Tuesday, January 28th at 6:00 p.m. in this room. Outside of that, I have nothing else to report.

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Mr. McAviney.

Chief Matias (Police Department) – Thank you Council President. A couple of items related to the budget. The annual SPAN dues are on the agenda for tonight. As I mentioned in my letter, the SPAN Chiefs and the Special Unit Commanders have been working hard to take advantage of any type of grant opportunities. Just recently we received another \$27,000 in grant funding for ballistic plates for the SWAT team. Just over the past two years, we have received about \$130,000

in grant money for the Special Unit Teams. That's for equipment we would have had to buy anyway. It's not extra stuff. The fact that we are able to get it through grants has been quite a bonus for us so we are going to keep on looking for ways to spend other people's money.

Locally, since I have been Chief we have been taking advantage of the Department of Justice's bulletproof vest program where we are able to get reimbursed 50% for when officers need to have their body armor replaced. In 2024, we got about \$4,000 in reimbursements. Just over the past 5 years we have received a little over \$12,000. For last year for 2024 for our Continued Professional Training requiring that all officers do 24 hours a year, we get reimbursed from the State of Ohio. We received about \$26,000 in salary reimbursements for our CPT training. We are always looking for ways to get reimbursements or grant money.

On a sad note, two weeks ago I received a letter of resignation from Officer Zach Reiland. Right now Zach has been serving as the SRO for the past three years for Center School. Zach is taking a position with the U.S. Marshalls and will be relocating out of State. We are going to miss him but I thank him for his 10 years of service and wish him the best of luck in his new career. His last day is actually this Friday. That's all I have. Thank you.

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, thank you, Chief Matias.

Council President Schutt asked, are there any other Department Head reports this evening?

There were none.

OLD BUSINESS

- **Second Reading of Resolution No. 2024-71**, entitled, "An Emergency Resolution authorizing and directing the Mayor and President of Council to enter into a Development Agreement with Premier Mayfield, LLC." Introduced by Mayor Bodnar. (First Reading - December 16, 2024) (Upon Third Reading and passage, this legislation will take effect immediately upon signature of the Mayor.)

Council President Schutt asked, are there any questions?

There were none.

Council President Schutt stated, Resolution 2024-71 will move to Third Read at the Regular Meeting of Council on February 17th.

NEW BUSINESS

- **First Reading of Ordinance No. 2025-01**, entitled, “An ordinance appropriating funds for current expenses and expenditures of Mayfield Village, Ohio for the period from January 1, 2025 to December 31, 2025.” Introduced by Mayor Bodnar. (Read in title only) (Finance Department)

Council President Schutt asked, are there any questions?

There were none.

Council President Schutt stated, Ordinance 2025-01 will move to Second Read at the Regular Meeting of Council on February 17th.

- **First Reading of Resolution No. 2025-01**, entitled, “An emergency resolution expressing the intent of the Village of Mayfield in 2025 to sell by internet auction personal property, including motor vehicles and other property referenced in Revised Code Section 721.15 which are no longer needed for public use or are obsolete or unfit for the use for which they were acquired.” Introduced by Mayor Bodnar (Finance). (Requires suspension of the rules tonight and upon passage this legislation will take effect immediately upon signature of the Mayor.)

Mr. Murphy, seconded by Mr. Arndt, made a motion to suspend Resolution No. 2025-01.

ROLL CALL: AYES: All	Motion Carries	
NAYS: None	Resolution	Suspended

Mr. Murphy, seconded by Mr. Arndt, made a motion to enact Resolution No. 2025-01.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Adopted

Council President Schutt stated, Resolution 2025-01 passes.

- **First Reading of Resolution No. 2025-02**, entitled, “A resolution requesting the Cuyahoga County Fiscal Officer to adjust the amended official certificate of estimated resources for 2025.” Introduced by Mayor Bodnar. (Read in title only) (Finance Department).

Council President Schutt asked, any questions?

There were none.

Council President Schutt stated, Resolution 2025-02 will move to Second Read at the Regular Meeting on Council on February 17th.

- **First Reading of Resolution No. 2025-03**, entitled, “An emergency resolution authorizing the Mayor and President of Council to enter into a Service Agreement with Agile Network Builders, LLC for back-up connectivity in the Village’s dispatch center in the Mayfield Village Police Department and to authorize an expenditure in the amount of \$14,880.00 per year for 5 years commencing January 1, 2025.” Introduced by Mayor Bodnar (Police). (Requires suspension of the rules tonight and upon passage this legislation will take effect immediately upon signature of the Mayor.)

Mr. Murphy, seconded by Mr. Arndt, made a motion to suspend Resolution No. 2025-03.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Suspended

Mr. Murphy, seconded by Mr. Arndt, made a motion to enact Resolution No. 2025-03

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Adopted

Council President Schutt stated, Resolution 2025-03 passes

- **First Reading of Resolution No. 2025-04**, entitled, “An emergency resolution authorizing Mayfield Village to enter into a contract with TAC Computer, Inc. for hardware and computer network service and support in the amount of \$19,923.00 for calendar year 2025.” Introduced by Mayor Bodnar (Police). (Requires suspension of the rules tonight and upon passage this legislation will take effect immediately upon signature of the Mayor.)

Mr. Murphy, seconded by Mr. Meyers, made a motion to suspend Resolution No. 2025-04.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Suspended

Mr. Murphy, seconded by Mr. Meyers, made a motion to enact Resolution No. 2025-04.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Adopted

Council President Schutt stated, Resolution 2025-04 passes

- **First Reading of Resolution No. 2025-05**, entitled, “An emergency resolution authorizing Mayfield Village to enter into a contract with Clear Gold Audio & Lighting LLC for Summer 2025 sound and light production in an amount not to exceed \$22,000.00.” Introduced by Mayor Bodnar (Parks and Recreation). (Requires suspension of the rules tonight and upon passage this legislation will take effect immediately upon signature of the Mayor.)

Mr. Murphy, seconded by Mr. Meyers, made a motion to suspend Resolution No. 2025-05.

ROLL CALL: AYES: All	Motion Carries	
NAYS: None	Resolution	Suspended

Mr. Murphy, seconded by Mr. Meyers, made a motion to enact Resolution No. 2025-05.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Adopted

Council President Schutt stated, Resolution 2025-05 passes

- **First Reading of Resolution No. 2025-06**, entitled, “An emergency resolution authorizing the Village of Mayfield to make payment to the Suburban Police Anti-Crime Network (“SPAN”) in the amount of \$32,660.00 for 2025 expenses.” Introduced by Mayor Bodnar (Police). (Requires suspension of the rules tonight and upon passage this legislation will take effect immediately upon signature of the Mayor.)

Mr. Murphy, seconded by Mr. Meyers, made a motion to suspend Resolution No. 2025-06.

ROLL CALL: AYES: All	Motion Carries	
NAYS: None	Resolution	Suspended

Mr. Murphy, seconded by Mrs. Juncisek, made a motion to enact Resolution No. 2025-06.

Council President Schutt asked, any discussion?

Mayor Bodnar stated, I would just like to note that last year our contribution amount was \$42,560.00. This is almost a full \$10,000 less.

Council President Schutt asked, any other discussion?

There was none.

ROLL CALL: AYES: All	Motion Carries
NAYS: None	Resolution Adopted

Council President Schutt stated, Resolution 2025-06 passes

- **Motion to approve a recommendation from the Planning & Zoning Commission concerning the Conditional Use Permit for two outdoor smokers for Smoke House 91 at 822 SOM Ctr Rd.**

Mr. Meyers, seconded by Mr. Arndt, made a motion to approve a recommendation from the Planning & Zoning Commission concerning the Conditional Use Permit for two outdoor smokers for Smoke House 91 at 822 SOM Ctr Rd.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All	Motion Carried
NAYS: None	Recommendation Approved

- **Motion to approve a recommendation from the Planning & Zoning Commission concerning Dr. Sue McGrath appointment to the CRA Housing Council.**

Mr. Meyers, seconded by Mr. Arndt, made a motion to approve a recommendation from the Planning & Zoning Commission concerning Dr. Sue McGrath appointment to the CRA Housing Council.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All	Motion Carried
NAYS: None	Recommendation Approved

- **Motion to authorize an expenditure in an amount not to exceed \$36,000 to Anthony Carbone for Building Inspector services for 2025 (as per Ordinance 2015-27). (Finance Department)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to authorize an expenditure in an amount not to exceed \$36,000 to Anthony Carbone for Building Inspector services for 2025 (as per Ordinance 2015-27). (Finance Department)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Recommendation Approved

- **Motion to acknowledge receipt of financial reports for November 2024 and to approve of same as submitted. (Finance Department)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to acknowledge receipt of financial reports for December 2024 and to approve of same as submitted. (Finance Department)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Financial Reports for November 2024
Acknowledged and Approved

- **Motion to approve an expenditure in the amount of \$10,705.54 to CIVICA for Payroll and Finance software with a secure VPN connection from 1/1/25-12/31/25.**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to approve an expenditure in the amount of \$10,705.54 to CIVICA for Payroll and Finance software with a secure VPN connection from 1/1/25-12/31/25.

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Expenditure Approved

- **Motion to authorize an expenditure in the amount of \$11,267.11 to the Cleveland Division of Water for the 2025 Annual Hydrant Fee. (Fire Department)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to authorize an expenditure in the amount of \$11,267.11 to the Cleveland Division of Water for the 2025 Annual Hydrant Fee. (Fire Department)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Expenditure Approved

- **Motion to authorize an expenditure in an amount not to exceed \$80,000.00 to Amanda Rininger, dba Rookie Sports Club, to collaborate with the Parks and Recreation Department to provide recreational programming from January 1, 2025 through December 31, 2025. (pass-through) (Parks and Recreation)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to authorize an expenditure in an amount not to exceed \$80,000.00 to Amanda Rininger, dba Rookie Sports Club, to collaborate with the Parks and Recreation Department to provide recreational programming from January 1, 2025 through December 31, 2025. (pass-through) (Parks and Recreation)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Expenditure Approved

- **Motion to authorize an expenditure in the amount of \$14,286.80 to Ohio Geese Control for geese control at recreational areas (Parks and Recreation)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to authorize an expenditure in the amount of \$14,286.80 to Ohio Geese Control for geese control at recreational areas (Parks and Recreation)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All

Motion Carried

NAYS: None

Expenditure Approved

- **Motion to enter into an agreement with and authorize expenditure in the amount of \$7,359.04 to Timeclock Plus for scheduling software for 2025 and 2026 (\$3,679.62 per year) (Police Department)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to enter into an agreement with and authorize expenditure in the amount of \$7,359.04 to Timeclock Plus for scheduling software for 2025 and 2026 (\$3,679.62 per year) (Police Department)

Council President Schutt asked, any discussion?

There was none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Expenditure Approved

ANY OTHER MATTERS

Council President Schutt asked, are there any other matters to come before Council this evening?

There were none.

ADJOURNMENT

Mr. Arndt seconded by Mr. Meyers, made a motion to adjourn.

The meeting adjourned at 7:22 p.m. The next Regular meeting of Council will be on Monday, February 17, 2025 at 7:00 p.m. in Civic Hall at the Mayfield Village Civic Center.