



MAYFIELD  
VILLAGE

MAYOR BRENDA T. BODNAR  
mayfieldvillage.com

6622 Wilson Mills Road  
Mayfield Village, OH 44143  
440.461.2210 • Fax 440.461.7349  
ContactUs@mayfieldvillage.com

**MEMORANDUM**

**TO:** Council President Schutt and Members of Council  
**FROM:** Mayor Brenda T. Bodnar  
**DATE:** November 26, 2025  
**RE:** **Re-Appointments of Engineer, Director of Law, and Finance Director**

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Dear President Schutt and Members of Council,

The current terms of the Engineer, Director of Law, and Finance Director all expire on December 31, 2025. I am re-appointing Tom Cappello and Hovancsek & Associates as Engineer, Diane Calta from Mansour Gavin LLP as Law Director, and Angie Rich as Finance Director.

- Tom Cappello has requested an increase to the firm's hourly rates in 2026 along with an increase in the retainer. Attached is a copy of his letter. As part of our negotiation, we have agreed to some new language to clarify the work that falls under the retainer, which you will see in the attached draft Resolution.
- Diane Calta has also requested an increase in Mansour Gavin's hourly's rates and the retainer. I am still in discussion with her about the amount and will provide Council with an update prior to the December 15, 2025 meeting.
- Angie Rich will be re-appointed for another two-year term, through December 31, 2027.

With Council's approval of these Resolutions in December, I will administer the oath of office to all of these appointees at the Organizational/Special Meeting scheduled for January 5, 2026. Thank you.

cc: Department Heads



STEPHEN HOVANCSEK & ASSOCIATES, INC.  
*Consulting Engineers & Planners*  
TWO MERIT DRIVE • RICHMOND HEIGHTS, OHIO 44143  
(216) 731-6255 FAX No: (216) 731-4483

November 4, 2025

Mayfield Village  
6622 Wilson Mills Road  
Mayfield Village, Ohio 44143

Attention: Mayor Brenda T. Bodnar

Re: **POSITION OF VILLAGE ENGINEER**

Dear Mayor Bodnar,

I am requesting that Stephen Hovancsek & Associates, Inc., and myself be retained as the Village Engineer for the year 2026. No increase in our hourly compensation was requested in 2025, therefore I am requesting an increase in our hourly rates for the upcoming year as follows.

POSITION	2024	2025	2026	% Increase Over Previous 2-year Period
Registered Engineer	\$110.00	\$110.00	\$114.00	3.64%
Engineer	\$85.00	\$85.00	\$89.00	4.71%
Draftsman/AutoCAD	\$57.50	\$57.50	\$60.00	4.35%
Construction Observer	\$46.50	\$46.50	\$48.50	4.30%
Survey Crew	\$120.00	\$120.00	\$125.00	4.17%
Registered Surveyor	\$87.50	\$87.50	\$91.00	4.00%
Retainer	\$15,000.00	\$15,000.00	\$17,000.00	13.33% *** (over 7-year Period)

\*\*\* The amount of the retainer has not been increased since 2019

I have greatly enjoyed working with you and the Village staff this year, and as always, I am grateful for the opportunity to serve the people of Mayfield Village.

Respectfully,

Thomas Cappello, P.E., P.S.  
Mayfield Village Engineer

cc: Angie Rich  
Diane Wolgamuth