

**PLANNING AND ZONING COMMISSION
MEETING MINUTES
Mayfield Village
Feb 5, 2024**

The Planning & Zoning Commission met in regular session on Mon, Feb 5, 2024 at 6:05 p.m. at the Mayfield Village Civic Center, Civic Hall. Chairman Fikaris presided.

Roll Call

Present: Mr. Paul Fikaris Chairman
Dr. Sue McGrath Chairman Pro Tem
Mr. Allen Meyers Council Rep
Mr. Jim Kless
Mr. Henry DeBaggis
Mr. Randy Weltman

Also Present: Mr. Daniel Russell Building Commissioner
Ms. Deborah Garbo Commission Secretary

Absent: Mayor Bodnar
Ms. Diane Calta Law Director
Mr. John Marquart Economic Development Manager
Mr. Tom Cappello Village Engineer
Ms. Jennifer Jurcisek Council Alternate

CONSIDERATION OF MEETING MINUTES: Dec 4, 2023

Mr. DeBaggis, seconded by Mr. Kless made a motion to approve the minutes of Dec 4, 2023.

ROLL CALL

Ayes: Mr. Fikaris, Dr. McGrath, Mr. Meyers, Mr. Kless, Mr. DeBaggis, Mr. Weltman

Nays: None

Motion Carried

Minutes Approved as Written

ORGANIZATIONAL MEETING 2024

- Election of Chairman
- Election of Chairman Pro Tem
- Election of Secretary
- Election of P & Z Rep to the Board of Zoning Appeals

PROPOSAL

1. Montebello Re-Subdivision
Highland Land Development Co., LLC
6488 Highland Rd.
Skoda Construction
Polaris Engineering, Inc

OPEN PORTION

Chairman Fikaris called the meeting to order. This is a Mon, Feb 5th, 2024 regular meeting of the Mayfield Village Planning & Zoning Commission.

ORGANIZATIONAL MEETING 2024

- Election of Chairman
- Election of Chairman Pro Tem
- Election of Secretary
- Election of P & Z Rep to the Board of Zoning Appeals

Chairman Fikaris stated, this is the Organizational Meeting portion where we as a group need to elect our Chairman, Chairman Pro Tem, Secretary and P & Z Rep to the Board of Zoning Appeals for this year. We can do this as a slate or singularly.

Consensus is to vote as a slate.

Chairman Fikaris stated, I'd like to open the floor for nominations for Chairman, Chairman Pro Tem, Secretary and P & Z Rep to the BZA for 2024. Do I have any nominations?

Mr. Kless, seconded by Mr. DeBaggis nominated the existing slate for Chairman, Chairman Pro Tem, Secretary and P & Z Rep to the BZA for 2024.

Chairman Fikaris asked, are there any other nominations?

There was none.

Mr. DeBaggis, seconded by Dr. McGrath moved to close the nominations.

Chairman Fikaris asked, any discussion? If not, that is our only nomination so we'll take a roll call vote please.

ROLL CALL:

Ayes: Mr. Fikaris, Dr. McGrath, Mr. Meyers, Mr. Kless, Mr. DeBaggis, Mr. Weltman

Nays: None

Motion Carried

Nominations Closed

Paul Fikaris to serve as Chairman for 2024

Dr. Sue McGrath to serve as Chairman Pro Tem for 2024

Deborah Garbo to serve as Secretary for 2024

Jim Kless to serve as P & Z Rep to the BZA for 2024

**Montebello Re-Subdivision
Highland Land Development Co., LLC
6488 Highland Rd.
Skoda Construction**

Chairman Fikaris stated, we have one proposal tonight, Montebello re-subdivision, Highland Land Development Co., 6488 Highland Rd., Skoda Construction. As we left our last meeting we in general found positives in that this re-subdivision with fewer lots involved is going to be less density and a uniformity to all single family homes. That's what I took away from this. Does anybody else have anything additional?

Mr. DeBaggis stated, I think that summarizes it. I think we all felt very positive about the proposal.

Mr. Kless agreed, very positive.

Chairman Fikaris stated Chris, the reason we were waiting on Diane from the Law Dept was that there was a Certification Agreement that needed to be executed.

Chris Skoda replied yes, I'm waiting on the Law Dept to give that to me. She said just go ahead and move forward, they just won't have Council approve it until that's executed. They're working on some language. I don't have any objection to it.

Chairman Fikaris stated, I'd like to entertain a motion to approve the proposal as submitted with the provision that the Certification Agreement between the Developer and the Village is executed.

DECISION

Dr. McGrath, seconded by Mr. Meyers made a motion to approve the Montebello Re-Subdivision for Highland Land Development Co., 6488 Highland Rd as noted;

- **Council recommendation contingent upon execution of Certification Agreement.**

ROLL CALL

Ayes: Mr. Fikaris, Dr. McGrath, Mr. Meyers, Mr. Kless, Mr. DeBaggis, Mr. Weltman

Nays: None

Motion Carried

Recommendation to Council As Noted

ADJOURNMENT

Mr. DeBaggis, seconded by Mr. Weltman made a motion to adjourn the meeting.

ROLL CALL

Ayes: All

Nays: None

Motion Carried

Meeting adjourned at 6:10 p.m.

P & Z Minutes
Feb 5, 2024
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Chairman

Secretary