

**MAYFIELD VILLAGE
COMMERCIAL ALTERATION PERMIT APPLICATION**

**MAYFIELD VILLAGE BUILDING DEPARTMENT
6622 WILSON MILLS RD, MAYFIELD VILLAGE, Oh 44143
P 440.461.2213 / f 440.442.5077**

Application Date: _____

A.R.B. Fee	\$ 100.00 + 3% State Fee	\$ _____
P & Z Fee	\$ 50.00 + 3% State Fee	\$ _____
B.Z.A. Fee	\$ 50.00 + 3% State Fee	\$ _____
Building Permit Fee	\$ 150.00 Plus \$4.00 per 100 sq ft + 3% State Fee:	\$ _____
Plans Examiner Fee	\$ _____ + 3% State Fee:	\$ _____
TOTAL:		\$ _____

Square Footage of Alteration: _____ Estimated Cost of Construction: \$ _____

Existing USE & Occupancy: _____ Change of USE & Occupancy: _____

NOTE: Change of Tenant / USE: "Occupancy Permit" Required.

DRAWINGS: Three (3) sets required for Building Code Review.

DETAILED DESCRIPTION OF WORK: _____

ADDRESS OF PROPERTY: _____

Property Owners Name: _____ Ph: _____

Property Owners Address: _____

Property Owners E-mail Address: _____

Contractor Name: _____ Ph: _____

Contractor Address: _____

Contractor E-mail Address: _____

Tenant Name: _____ Ph: _____

Tenant Address: _____

Tenant E-Mail Address: _____

It is here specifically agreed that the undersigned will notify the Building Department 24 hours in advance for the required inspections, see Required Inspection Checklist.

Signature of Applicant: _____ Date: _____

Building Commissioner Signature: _____ Date: _____