

ORDINANCE NO. 2023-10  
INTRODUCED BY: Mayor Bodnar

**AN ORDINANCE  
AMENDING CODIFIED ORDINANCE SECTION 123.02 RELATING TO  
CONTRACTS: ADVERTISING FOR BIDS; AWARD, PURCHASES AND  
SPENDING AUTHORITY**

**WHEREAS**, it has become necessary to revise Codified Ordinance Section 123.02 to update the threshold amounts set forth therein for the advertising of bids and the purchase of certain goods and services and to provide the ability to also advertise on the Municipality's website and social media accounts; and

**WHEREAS**, Village Council deems it in the best interest of the Village and its residents to amend Codified Ordinance Section 123.02 as set forth below.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of Mayfield Village, Cuyahoga County, State of Ohio, that:

SECTION 1. Section 123.02 of the Village's Codified Ordinances as enacted be amended to read as fully set forth in Exhibit "A", a copy of which is attached hereto and incorporated herein by reference.

SECTION 2. Any sections of the Codified Ordinances in conflict herewith, are hereby and herein repealed and amended accordingly. All other provisions of the Village's Codified Ordinances not inconsistent herewith shall remain in full force and effect.

SECTION 3. The Clerk of Council is authorized and directed to forward a certified copy of this Ordinance to the Codifier of Mayfield Village.

SECTION 4. The Council finds and determines that all formal actions of this Council relating to the adoption of this Ordinance have been taken at open meetings of this Council and that deliberations of this Council and of its committees, resulting in such formal action, took place in meeting open to the public, in compliance with all statutory requirements including the requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance shall take effect after adoption and at the earliest time allowed by law.

\_\_\_\_\_  
STEPHEN SCHUTT  
Council President

First Reading: \_\_\_\_\_, 2023

Second Reading: \_\_\_\_\_, 2023

Third Reading: \_\_\_\_\_, 2023

PASSED: \_\_\_\_\_, 2023

\_\_\_\_\_  
BRENDA T. BODNAR, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
DIANE A. CALTA, ESQ.  
Director of Law

ATTEST: \_\_\_\_\_  
MARY E. BETSA, MMC  
Clerk of Council

**EXHIBIT A**

**123.02 CONTRACTS: ADVERTISING FOR BIDS; AWARD, PURCHASES AND SPENDING AUTHORITY.**

The advertising for bids involving the expenditure of more than seventy-five thousand dollars (\$75,000) shall be made by motion of Council directing the Clerk of Council to advertise for not less than once during each of two consecutive weeks in a newspaper of general circulation in the Municipality or on the Municipality's website and social media accounts. Notwithstanding the authority of Council, the Mayor shall also have the authority to place an advertisement for bids as required herein. The award of a contract accepting such bid shall be by resolution of Council and shall direct the Mayor and President of Council to enter into an appropriate contract.

No purchase of goods and services in an amount equal to or greater than ten thousand dollars (\$10,000) but less than seventy-five thousand dollars (\$75,000) shall be made without first obtaining at least two written quotations from reputable suppliers submitted to Council. Authority to make such purchases and enter into any related contract shall be made by motion approved by a majority of the members elected to Council.

Effective for January 1, 2025, and for each calendar year thereafter, the amount of seventy-five thousand dollars (\$75,000) shall be increased by three percent (3%) as determined and announced by the Director of Finance.

For the purchase of goods or services in amounts less than ten thousand dollars (\$10,000) the Mayor shall have authority to make the purchase without prior authorization from Council so long as the availability of appropriated funds for such purchase is certified by the Finance Director. In addition, the Mayor shall have further authority to purchase, without prior authorization of Council, goods or services in amounts less than ten thousand dollars (\$10,000) even though such amount is unappropriated. In the event of an emergency that threatens the health, safety and/or welfare of the residents of Mayfield Village the Mayor shall have the authority to make a purchase in an amount not to exceed twenty-five thousand dollars (\$25,000.00) without prior authorization from Council even though such amount is not appropriated.  
(Ord. 2020-06. Passed 5-18-20.)