

**ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
Mayfield Village
Nov 10, 2022**

The Architectural Review Board met in regular session on Thurs, Nov 10, 2022 at 6:00 p.m. at the Mayfield Village Civic Center, Main Conference Room. Chairman Miozzi presided.

ROLL CALL

Present:

Mr. Carmen Miozzi, Chairman

Mr. Daniel Russell, Building Commissioner

Mr. Steve Varelmann, Chairman Pro Tem

Ms. Deborah Garbo, Secretary

Dr. Jim Triner

Mr. Tom Lawler

Mr. Matt Phillips

CONSIDERATION OF MEETING MINUTES: **Oct 13, 2022**

Mr. Varelmann, seconded by Dr. Triner made a motion to approve the minutes of Oct 13, 2022.

ROLL CALL

Ayes: Mr. Miozzi, Mr. Varelmann, Dr. Triner, Mr. Lawler, Mr. Phillips

Nays: None

Motion Carried

Minutes Approved as Written

PROPOSAL

1. Canopy Sign

Monument Sign

Parking Lot Identification Signs

Hopebridge Autism Therapy

Jefferson Medical Properties, LP

6563 Wilson Mills Rd.

Blink Signs

(ARB postponed 10/13)

(BZA 11/15)

OPEN PORTION

Chairman Miozzi called the meeting to order.

Amend Agenda

Chairman Miozzi stated, I'd like to entertain a motion to remove Yours Truly Restaurant Addition and Preformed Line Products signage from the agenda tonight.

Mr. Miozzi, seconded by Dr. Triner made a motion to amend the agenda.

ROLL CALL

Ayes: All

Nays: None

Motion Carried

Agenda Amended

**Hopebridge Autism Therapy
6563 Wilson Mills Rd
Jefferson Medical Properties
Signage**

Chairman Miozzi stated, we're going right to the canopy sign, monument sign and parking lot identification signs for Hopebridge Autism Therapy, 6563 Wilson Mills Rd. Whoever is here to present, please state your name for the record and present your project.

Canopy Sign

Austin Telles with Blink Signs introduced himself. We're proposing to add Hopebridge signage. The first is the canopy sign with the ACM panel with channel letters attached to it, it's non-illuminated. The panel will be fastened directly to the canopy surface. The letters will be adhered to the panel. This shows the dimensions of the letters that'll be attached to the white panel.

Chairman Miozzi stated, there's no crown molding on the face of that building, it's pretty much flat. It does have one freezeboard but it's almost even with the siding, it's going up straight into it. Your panel's covering that whole 27 inches, correct?

Austin Telles replied, correct.

Parking Lot Signs

Austin Telles stated, these are the parking lot signs, technically they're being categorized as pole signs. We've applied for a variance for these. They're attached to the concrete.

Chairman Miozzi stated, you're showing the existing sign behind the sidewalk. Is that where you're putting them? Are you planning to attach it to the sidewalk, because you have a note on the picture about the electrical box there. Also, you really can't mount them to the sidewalk.

Austin Telles replied, we'll be right behind the sidewalk.

Mr. Varelmann stated, on the photos you're showing the existing condition and the electrical box. You have to be careful in that area. Obviously I don't know if there's electrical run under there. You'll have to have OUPS survey before they do any digging.

Mr. Russell stated, you wouldn't be placing that sign in front of the cabinet, it's going to be off to the side I'm sure, you're going to have to have access to that cabinet.

Austin Telles stated, they're calling for a total of 10 parking lot signs to be installed.

Mr. Russell stated, they're going for a zoning variance for those also. We don't have anything in the code referring to those.

Austin Telles stated, these signs here are just vinyl that are going on the glass for the doors; No Smoking, No Firearms & Business Hours.

Monument Sign

Austin Telles stated, this last one is a simple face replacement on the monument sign, pretty straight forward with the name of their business on that same panel.

Mr. Varelmann asked, is this on the south side coming down Wilson Mills Rd?

Austin Telles replied, I believe so, yes.

Mr. Varelmann asked, both sides of the sign?

Austin Telles replied, yes.

Temporary Banner Sign

Mr. Varelmann asked, is south the main entrance?

Mr. Russell replied, the main entrance is the double doors.

Austin Telles stated, the main entrance has the address in the corner and the other does not.

Mr. Phillips stated, on the first page, that's a temporary banner.

Mr. Varelmann stated, I don't know if this is a Building or Fire Dept question. Are you okay with them covering the address up with the banner?

Mr. Russell replied, it's just temporary, I don't think it's going to be an issue.

Mr. Phillips asked, can you print letters on that?

Austin Telles replied, we can add the address to the banner.

DECISION

Mr. Lawler, seconded by Mr. Phillips made a motion to approve the Signage for Hopebridge Autism Therapy, Jefferson Medical Properties, 6563 Wilson Mills Rd as noted:

- **Temporary Banner to have Address**

ROLL CALL

Ayes: Mr. Miozzi, Mr. Varelmann, Dr. Triner, Mr. Lawler, Mr. Phillips

Nays: None

Motion Carried

Drawings Approved as Noted.

ADJOURNMENT

There being no further business, Mr. Miozzi, seconded by Dr. Triner made a motion to adjourn the meeting.

ROLL CALL

Ayes: All

Nays: None

Motion Carried

Meeting adjourned at 6:15 p.m.

Chairman

Secretary