

PLANNING AND ZONING COMMISSION
Workshop Meeting Minutes
Mayfield Village
Jan 21, 2021

The Planning and Zoning Commission met in workshop session on Thurs, Jan 21, 2021 at 7:00 p.m. **remotely, via electronic means.** Chairman Syracuse presided.

Roll Call

Present: Mr. Vetus Syracuse Chairman
Dr. Sue McGrath Chairman Pro Tem
Mr. Paul Fikaris
Mr. Jim Kless
Mr. Henry DeBaggis
Mayor Bodnar (signed off 7:05 pm)

Also Present: Ms. Kathryn Weber Law Department
Mr. John Marrelli Building Commissioner
Ms. Deborah Garbo Commission Secretary
Mr. Jeff Thomas IT Systems Coordinator

Absent: Mr. Allen Meyers Council Rep
Ms. Jennifer Jurcisek Council Alternate
Mr. John Marquart Economic Development Manager
Mr. Tom Cappello Village Engineer

This meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197-amended by House Bill 404). Under the orders of Governor DeWine, the Planning & Zoning Commission is meeting remotely, via electronic means.

The public was invited to view the meeting live and can access the meeting through a link posted on the Mayfield Village website at www.mayfieldvillage.com.

The public was encouraged to view this meeting agenda and offer any comments or questions prior to the meeting to be read into the record and addressed at the meeting. Comments and questions were accepted until 4:00 pm on Thurs, Jan 21, 2021 by sending an e-mail to Deborah Garbo at dgarbo@mayfieldvillage.com.

- **Oath of Office -Jim Kless**
- **Welcome New Board Member -Henry DeBaggis**

PROPOSAL

1. **Conditional Use Permit Renewals**
New Expiration Date Dec 2022

OPEN PORTION

Chairman Syracuse states, this is a workshop meeting of the Mayfield Village Planning & Zoning Commission, Thurs Jan 21st, 2021. The first item on our agenda tonight is the administration of the Oath of Office for Jim Kless and Mayor Bodnar is going to be administering that.

Mayor Bodnar said, welcome back Jim for a new term. We're grateful for your service and thankful that you're signing on again. It must have been fun the first time around, right?

Jim Kless replied, yes.

OATH OF OFFICE

Mayor Bodnar said, please raise your right hand and repeat after me.

Mayor Bodnar administered the Oath of Office to Jim Kless, Mayfield Village Planning & Zoning Commission Member.

Mayor Bodnar said congratulations and welcome back to your next term. I think Vetus probably has some paper work there for you to sign. I'll be in tomorrow and I'll sign also. You're ready to go tonight. Thank you.

Mr. Kless thanked Mayor Bodnar.

- Mayor Bodnar signed off @ 7:05 pm.

Welcome New Board Member

Henry DeBaggis

Chairman Syracuse said, Jim Farmer has resigned from the Commission. Jim had been on this Commission for nearly 2 decades. He had served as the Chairman prior to my serving as Chairman. I think we're all going to miss his insight, his wisdom and especially his sense of humor. With that being said, we'd like to welcome Henry DeBaggis to the Commission. Welcome Henry, do you want to tell us a little bit about yourself?

Mr. DeBaggis replied, thank you. I'm presently on the Civil Service Commission. I'm the Chairman of the Civil Service Commission, I've been doing that for 5 or 6 years, maybe longer. Actually, Jim suggested that I be involved with Civil Service Commission so I got appointed through Jim's recommendation.

I've known Jim since High School. We both grew up in Cleveland Hts and Jim's a big rugby player and my oldest Brother played rugby with Jim. I started playing with them and we got to know each other. We're both lawyers. I knew Jim from being a lawyer downtown. I work for the United States Attorney's Office in downtown Cleveland, the Department of Justice. I'm in the

criminal division, but I'm doing forfeiture cases now, so any assets that people acquire through criminal conduct, we take. I'm involved with taking cash and homes and things that are acquired through criminal proceeds. I've been doing that for about 12 years now.

We lived in So. Russell for about 21 years. We have 2 daughters. My oldest daughter Heather Weil has 4 daughters, so we have 4 granddaughter's that live right behind Aladdin's on Walnut. They're in walking distance from us, but they've outgrown their home so they're going to be moving just down the road off of Wilson Mills in the Hanover development here in Mayfield Village this summer.

Mr. DeBaggis said, I'm probably telling you more than you want to know.

Chairman Syracuse said no, that's great, continue.

Mr. DeBaggis continued. So, it's just my wife Beth & I live on Hunt Circle right around the corner, so we get to see what's going on at Heinen's. We moved here in 2012 and we're really enjoying the Village. When we lived in So. Russell it was great too. The kids grew up there, went to the Chagrin Falls Schools and that was good. But it's so much more convenient with family and friends being here in the Village. We're happy to be here.

Chairman Syracuse said, welcome to the Commission and we're glad to have you. It's fitting that you're replacing Jim with your connection with him for so long.

Chairman said, the only proposal before us which we will not be taking a vote on tonight, it'll be at our next regular meeting on Feb 1st is the renewal of the conditional use permits that expired as of Dec 2020. The new expiration date will be 2022. This is pursuant to Ordinance No. 2003-01; An Emergency Ordinance amending Section 1149.02 (a)(2) of the Codified Ordinances to provide for Simultaneous Expiration of all Special Use Permits.

Under that Section 1149.02 USE DISTRICT EXCEPTIONS

- (2) Any such permit granted shall expire on December 31st of the next even numbered year following the year in which the permit is granted.

Ordinance No. 2006-16

An Emergency Ordinance Amending Chapter 1149 of the Codified Ordinances of Mayfield Village pertaining to Special, Temporary and Conditional Use permits and establishing **GUIDELINES** related thereto.

Chairman Syracuse said, there's nothing new here, these are all existing. I see on here, and John I'll ask you to comment on these. It looks like a couple of changes, Koinonia Homes moved out and Progressive Insurance's Claim Center changed to office use.

Mr. Marrelli said yes, that's the only changes this time around. Everybody else is as they were in the past.

Chairman Syracuse said, when we vote we usually take these all at once. There is Ken's Auto Body on here. If Al's at the next meeting, we have to take that as a separate item so he could abstain. John, have there been any problems or issues with any of these?

Mr. Marrelli replied, no problems. I'm happy to report that everybody is doing what they're supposed to do. We've had no reports of any problems or issues with anybody. With the exception of the 2 changes that are on the last page, everything is the same as it was two years ago.

Chairman Syracuse said, when we do vote on these, if they are extended it would be for another two years to expire Dec of 2022. If there are any issues or problems or they're violating any of the terms or conditions of their conditional use permits, that would be brought to your attention and you would handle that or bring them back before us if there's any issues, correct John?

Mr. Marrelli replied, correct. That's even if it's not in two years. That's anytime that happens I would come back to the Commission and ask for a review of the situation if it required that.

Chairman Syracuse asked, any other questions or comments?

Mr. Fikaris said, the only question I had was their status and you answered that.

Mr. Marrelli said, I checked with everybody, the businesses are still open. The only one that's kind of on a hiatus if you will is Hattie Larlham because they have people in there so they're not occupying the space right now. But I confirmed this morning that they're staying, they'll be back as soon as they can. The gyms are working and everybody's still operating. I'm thankful for that.

Chairman Syracuse said there's no action required for Megan Ursick, DDS or Verizon Cell Tower that are under a Special Use Permit, that's not a condition of these permits, so we will not be voting on those at the meeting. The other 27 out of the 29 listed we'll be voting on.

Chairman Syracuse said, that's it for the meeting, everyone stay safe and stay healthy.

There being no further business, the meeting adjourned at 7:10 p.m

Respectfully Submitted,

Deborah Garbo, Executive Assistant, Building Department