

**ARCHITECTURAL REVIEW BOARD  
MEETING MINUTES  
Mayfield Village  
June 24, 2021**

The Architectural Review Board met in regular session on Thurs, June 24, 2021 at 6:00 p.m. **remotely, via electronic means.** Chairman Pro Tem Varelmann presided.

**ROLL CALL**

**Present:**

Mr. Steve Varelmann Chairman Pro Tem  
Dr. Jim Triner  
Mr. Matt Phillips

Mr. Dan Russell, Building Commissioner  
Ms. Deborah Garbo, Secretary  
Mr. Jeff Thomas, IT Systems Coordinator

**Absent:**

Mr. Carmen Miozzi Chairman  
Mr. Tom Lawler

This meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197-amended by House Bill 404). Under the orders of Governor DeWine, the Architectural Review Board is meeting remotely, via electronic means.

The public is invited to view the meeting live and can access the meeting through a link posted on the Mayfield Village website at [www.mayfieldvillage.com](http://www.mayfieldvillage.com). The public was encouraged to view this meeting agenda and offer any comments or questions prior to the meeting to be read into the record and addressed at the meeting.

**CONSIDERATION OF MEETING MINUTES: June 10, 2021 (As Corrected)**

Mr. Phillips, seconded by Mr. Varelmann made a motion to approve the minutes of June 10, 2021 as corrected.

**ROLL CALL**

Ayes: All

**Motion Carried**

Nays: None

**Minutes Approved as Corrected.**

**PROPOSALS**

- |                           |   |
|---------------------------|---|
| 1. Addition & Alterations | Tim Palermo<br>7097 Wilson Mills Rd.<br><b>(ARB Tabled 5/13, 5/27 &amp; 6/10)</b> |
| 2. Front Entry Overhang   | William & Linda Henry<br>6742 Thornapple Dr.<br>Power Built Construction          |
| 3. Deck Roof Structure    | Ralph & Pam Vitale<br>860 Beechers Brook Dr.                                      |

**OPEN PORTION**

Chairman Pro Tem Varelmann called the meeting to order. The public is invited to view the meeting live and can access the meeting through a link posted on the Mayfield Village website at [www.mayfieldvillage.com](http://www.mayfieldvillage.com). Due to the technical difficulties tonight, that's being recorded and will be posted later.

**Tim Palermo  
7097 Wilson Mills Rd.  
Addition & Alterations**

Chairman Pro Tem Varelmann said, I think it's worth noting that this would be the last time we have to meet over the audio video call, we'll meet in-person next time. Our first item to consider is an addition and alterations for Tim Palermo. Last time we had a couple items for which we tabled this project. One was the window placement and the other was the painting of the brick.

**Window Installation & Placement**

We have revised drawings submitted to us, Option A & Option B. We're seeing west elevation in Option A, a reconfiguration of the windows and next is Option B which is one single window slightly higher than the others. We have some of the details we requested, we asked for section for the windows, especially where the brick is and how that will resolve with the sills.

Chairman Pro Tem Varelmann asked, are there any other issues we have to discuss on this?

Mr. Palermo said, our exterior guy has been trying to get in just in case you have a window question that I'm not capable of answering. Will Randall has been admitted.

Chairman Pro Tem Varelmann opens up for discussion.

Dr. Triner said, on the window detail, we talked about a re-drawing with all granite or wood sills, how did that get resolved?

Tim Palermo replied, in accordance with something mentioned last week by the committee, we're keeping the sandstone sills. On the addition detail for the windows, we've given two options because we're not sure what the committee prefers, if they want sandstone sills on those windows as well. We also have another option which mirrors the top part of the home which is also siding, these windows would run flush to mirror that without sandstone sills unless the committee would prefer that the sandstone sills continue through this new addition part. That's why you have two options in regards to that.

Dr. Triner said, if you could walk us through how this complies with the manufacturers instructions for installing A in the brick and B installing on the wood option.

Will Randall, contractor for Mr. Palermo said, good evening. We gave you guys a cut sheet of the window initially, with that was installation detail. I believe that everything here is stating pretty much the detail of how we're going to install it and it is per manufacturer scope. We tried

to detail that for you in the drawing here, Cindy the Architect tried to do that. If you guys need something more than this, I'm not sure what else it is that you'd be looking for. We gave you a cut sheet of the window itself as well.

Dr. Triner said, one of the things I don't see is the bottom flashing as per page 5 of the manufacturer's instructions, unless I'm missing something. On the picture it shows the flashing going across the bottom of the window and then up 6" on each side.

Chairman Pro Tem Varelmann asked, are they calling that a dam, some type of a flashing dam or sill dam?

Dr. Triner replied, I believe so, they're using self-adhesive flashing. It says apply self-adhesive flashing at sill and extend at least 6" up each jamb. Cut aluminum jamb corner flashing ¼" shorter than opening height. Use a full length bead of sealant on house facing side and apply to jambs. Finish with self-adhesive flashing on the full height of the jambs, overlapping the aluminum corner flashing. The only thing I see here is flashing at the top of the window.

Chairman Pro Tem Varelmann asked, did we lose the window installer?

Tim Palermo replied, yes. He's at his daughter's basketball game, he was trying to join from the parking lot.

Chairman Pro Tem Varelmann said, to address Jim's comment, I think that needs to be addressed for the building permit and for the plan review that this window install meets the manufacturer's specifications. Jim pointed out a difference he's seeing, so I think we need to note that. It doesn't really affect the aesthetics of what we're approving at this time, but I do think this is something we should note for the Building Commissioner's review.

Dr. Triner said, the other thing is it talks about how to prepare the opening for brick installation and how to prepare it for wood. There're actually two separate types of specs that are needed. Again, if we could make a note as per manufacturer's installation, I think that would help.

Mr. Russell said, Mr. Chairman, we'll handle that with the permit application. That'll go right there on the drawings once we approve them.

Chairman Pro Tem Varelmann said, very good. I'd like to point out that the way this insulation is shown is not good practice. There's a gap here where there's no insulation and that's where you'll get condensation and water damage. This insulation needs to be fully covering where the top of the wall is so that these insulations, the wall and the roof are as continuous as possible. What's showing here is not acceptable. Same with these other details.

Chairman Pro Tem Varelmann said, moving along with the window detail. I think there's a question from the applicant regarding a sandstone sill in the addition where it's new and it's not brick, it's siding. To answer that question from my perspective, it does not need to be a sandstone sill, but I'd like to have that discussion with the rest of the Board here.

Mr. Phillips asked, the rest of the house where it isn't brick doesn't have a sill, correct, the existing siding windows?

Tim Palermo replied yes, there is no sill there.

Mr. Phillips said, I would say stay with what's existing, match existing.

Dr. Triner agreed.

Chairman Pro Tem Varelmann asked, do we have any other discussion around the sections and how the window and the sills are being designed and constructed? If not, we'll move on to the elevations with the placement of the windows. Of the two options, Option A would be my preference where we have the two windows balanced on this new section. I think that is a much better look than the single window in the middle that's slightly higher than the rest of the windows, I just think it looks better. I'd like to open that up for discussion.

Dr. Triner agreed. That design has balance across it, to the other lower two windows and it's also balanced against the peak too, it has nice symmetry and nice balance.

Chairman Pro Tem Varelmann asked, any other discussion on the window placement?

There was none.

### **Brick Painting**

Chairman Pro Tem Varelmann said, the other item is the painting of the brick. From the last discussion, the applicant submitted specifications from Beeckosil which to me appears to be a product made for painting brick and allowing permeability so that the brick and the wall structure remains healthy regarding moisture. I'd like to open that up to discussion.

Dr. Triner said, again I think the same with the windows, we would have to specify on the drawing it has to be per manufacturer's specifications which requires two coats of Beeckosil with the average coverage of 200 sq ft per gallon and the brick has got to be prepped with a biocide agent and it also has to be power washed with a low pressure wash. If we make a note on the drawing and that's filed for the permit, I think that'll cover the painting issue.

Mr. Russell said Mr. Chairman, we'll add that to the drawing also, that's not a problem.

Tim Palermo said, there's one other component from the manufacturer that I'll pass onto Dan, it's an element that you put into the paint as well. I'll make sure Dan has that as well.

Chairman Pro Tem Varelmann said, I'd just like to take the temperature of the Board. Any member of the Board who has a concern about painting the brick with the Beeckosil product? I'd like to hear any comments or questions at this time.

There were none.

**DECISION**

Mr. Phillips, seconded by Dr. Triner made a motion to approve the Addition and Alterations for Tim Palermo at 7097 Wilson Mills Rd as discussed and noted;

- 1. Window Installation as per manufacturer's installation instructions.**
- 2. Beekosil Product brick painting as per manufacturer's specifications.**

**ROLL CALL**

Ayes: Mr. Varelmann, Dr. Triner, Mr. Phillips

Nays: None

**Motion Carried**

**Revision Drawings to be submitted to Building Dept.**

Tim Palermo said, thank you gentlemen, have a nice night.

Chairman Pro Tem Varelmann said, good luck with your project.

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**William & Linda Henry  
6742 Thornapple Dr.  
Front Entry Overhang**

Chairman Pro Tem Varelmann said, next up is William & Linda Henry at 6742 Thornapple Dr. We have a photograph of the existing front elevation that's showing brick with a sill up at this level, a patio with a wall, it has this planter/retaining wall here and the same brick over here on this window with some siding.

Now we go to the proposed, he's keeping the same brick, removing this landscape wall, this brick remains, the siding remains. Adding this little reverse gable peak roof and some columns. We have existing porch, adding columns they're being furred out to 6 x 6 P.T. columns boxed out to 8 X 8's with the Simpson base anchors. Is this vertical vinyl siding white? Is everything white?

Parker Berzin with Power Built Construction introduced himself. Yes, everything is white, it's vertical vinyl siding matching the existing as you could see on the left side of the drawing. There's existing vertical vinyl siding. The freeze boards, soffit, everything's going to be in white aluminum to match existing.

Dr. Triner asked, are there footers under that porch?

Parker Berzin replied, yes there are footings underneath, it's existing, there's a sandstone on there and the footings are compiled of the brick and cement underneath.

Dr. Triner said, it looks like you've eliminated the sconce. Are you planning on putting any down lighting in this extension rather than that sconce?

Parker Berzin replied, no lighting, no electrical. That sconce is staying where it's at.

Chairman Pro Tem Varelmann asked, is there going to be a new gutter wrapping this entire-

Parker Berzin replied, yes. The gutter's going to be wrapping around the front.

Chairman Pro Tem Varelmann asked, any other questions or comments from the Board?

Dr. Triner said, to the left in the picture it looks like a wall with an iron thing coming up, is that going away?

Parker Berzin replied, yes. That's not structural, that's just a piece of decorative ornamental design thing there. It's a matter of unscrewing it and taking it out.

Dr. Triner asked, how about the brick, is that going away too?

Parker Berzin replied, yes. I have one question, see on the front on the overhang that's going to be constructed over the front door, there's a little eyebrow right there. The owner asked if she'd be able to use a metal roofing material on the front of that to match her existing shingle.

Chairman Pro Tem Varelmann replied, I'm okay with that. It's not really called out what that is on your drawing.

Mr. Phillips asked, you're matching the existing shingles for the roof?

Parker Berzin replied, yes.

Mr. Phillips asked, on the main part of that eyebrow you're planning on using shingles but you want to use metal, but match the color?

Parker Berzin replied, correct.

Mr. Phillips said, if the color matches, I'm, alright with that.

Chairman Pro Tem Varelmann asked, any other questions or comments?

There were none.

### **DECISION**

Dr. Triner, seconded by Mr. Phillips made a motion to approve the Front Entry Overhang for William & Linda Henry at 6742 Thornapple Dr. as proposed.

**ROLL CALL**

Ayes: Mr. Varelmann, Dr. Triner, Mr. Phillips

Nays: None

**Motion Carried**

**Drawings Approved**

Chairman Pro Tem Varelmann said, good luck on your project.

Parker Berzin thanked the Board.

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**Ralph & Pam Vitale  
860 Beechers Brook Dr.  
Deck Roof Structure**

Chairman Pro Tem Varelmann said, our next proposal is a deck roof structure for Ralph and Pam Vitale. We have Ralph in the room with us. We have a series of photographs. I think the intention is to show the design intent of the proposed roof structure. Given all the different photos and designs, I think we need to narrow that down. We have the existing elevation which is an existing deck with existing railings, then we have a plan of the existing deck which is irregularly shaped, the stairs coming off of it. Chimney right here that's part of the house. We have some columns coming up that are faced with stone?

Ralph Vitale introduced himself. We came off of that, the three columns are going to be 6 x 6 treated and wrapped in Azek to be white. They're going to basically plunge into the two sides of the deck and into the top of the deck and we'll dig footers to 42" below grade and cement those in, so we're not going to do the brick posts.

Chairman Pro Tem Varelmann asked, so we take away the stone, what would we see here?

Ralph Vitale replied, you'll see the vertical 6 x 6 original wrapped as an 8 x 8 down through the deck into the floor.

Chairman Pro Tem Varelmann asked, below the floor structure, would we see the column or is there something else like a skirt?

Ralph Vitale replied, there's a wolmanized skirt existing.

Chairman Pro Tem Varelmann said, so this has been changed and it'll be 8 x 8's-

Ralph Vitale said, 6 x 6 and then wrapped with 1 3/4" Azek.

Chairman Pro Tem Chairman asked, this member here, this beam, what are we looking at, what are the dimensions of it?

Ralph Vitale replied, the structure is going to be approximately 14' off the house and then 28' wide and that's the center beam that's supporting that.

Chairman Pro Tem Varelmann said, I'm trying to get a feel for scale here.

Ralph Vitale said, that beam off the top of that deck is probably between 7' & 8'.

Chairman Pro Tem Varelmann asked, the beam itself, what do you think the depth of that is?

Ralph Vitale replied, I'm looking at the contractors notes, posts are to be 6 x 6 pressure treated with 11 7/8 LVL header beams 14' off the existing house. Does that make sense?

Chairman Pro Tem Varelmann asked, 11 & 7/8 would be the depth of the beam?

Ralph Vitale replied, that's what he's telling me.

Chairman Pro Tem Varelmann asked, is this column here a support column?

Ralph Vitale replied, yes Sir, one, two, three. In the center there's a support column that's going to line up with the center of the open.

Chairman Pro Tem Varelmann asked, we're looking at this column back here?

Ralph Vitale replied, correct.

Chairman Pro Tem Varelmann asked, is this a change that this column's not going to be here and it's now here?

Ralph Vitale replied, that column is basically existing, we added a railing from the deck there and that's at the end of that railing and then the steps are there. Once that goes in, he's going to cut back the railing and then extend the steps.

Chairman Pro Tem Varelmann said, what I'm hearing is that this column is lining up with the center.

Dr. Triner asked, this whole structure is offset from the main roof center?

Ralph Vitale replied correct, centered over the deck.

Chairman Pro Tem Varelmann asked, you're going for a 12 /4 pitch because you have to be below that existing window?

Ralph Vitale replied, correct.



### **Cedar Timber Members**

Chairman Pro Tem Varelmann asked, what are these members made from?

Ralph Vitale replied, those timbers are going to be rough sawn cedar timber.

Chairman Pro Tem Varelmann asked, is there anything in these photographs that reflect what you're planning to do here?

Ralph Vitale points to one photo. It's going to be a rustic with rough sawn cedar kind of look but it's not going to be as busy as those.

Chairman Pro Tem Varelmann said, what I see in this photograph, these members are thin.

Ralph Vitale said, there's not going to be any sun or moon shape, it'll be beefier like the other photo.

Chairman Pro Tem Varelmann asked, do you know what those members are going to be made from?

Ralph Vitale replied, they're going to be a straight three 4 x 4's.

Dr. Triner said, are you planning on using some sort of steel plates to hold those in place?

Ralph Vitale replied, whatever the contractor deems appropriate.

### **Neighbors Visibility**

Chairman Pro Tem Varelmann asked, is this in the back of your house?

Ralph Vitale replied, yes Sir.

Chairman Pro Tem Varelmann asked, can your neighbors see it?

Ralph Vitale replied, I guess if they stepped outside, yes.

Chairman Pro Tem Varelmann asked, so it is visible to your neighbors?

Ralph Vitale replied, we're pretty secluded but the one neighbor to our left, Kevin would see an angle of it, Gina wouldn't.

Chairman Pro Tem Varelmann asked, is there a neighbor directly behind you?

Ralph Vitale replied no, a freeway & a creek.

### **Materials & Color Scheme**

Chairman Pro Tem Varelmann asked, are you planning on having gutters?

Ralph Vitale replied, yes. White gutters on the ridges and tied back into the downspout which is on the back corner of the house.

Chairman Pro Tem Varelmann said, you don't have a photograph of your existing house, we don't know what your existing house looks like.

Ralph Vitale replied, the existing house is white vinyl from top to bottom, the whole back of the house. The roof color is black architectural shingles and the pavilion is to match the black shingles.

Chairman Pro Tem Varelmann asked, if your house is all white siding, is there any trim anywhere that's a different color?

Ralph Vitale replied no, just those rough sawn beams. Everything else, the fascia, rim board all that will be wrapped in white.

Chairman Pro Tem Varelmann asked, what you're saying is the new construction, this roof covering of your deck, most of that's going to be wrapped in a white aluminum vinyl with the exception of some of these members which will be a dark brown?

Ralph Vitale replied, correct.

Chairman Pro Tem Varelmann asked, which members are going to be dark brown?

Ralph Vitale replied, just the horizontal beam that we spoke of and the three decorative timbers.

Mr. Phillips asked, what color's the existing railing and steps?

Ralph Vitale replied, existing railing is a Trex railing, a tan and that's not changing.

Mr. Phillips said, so the tan railing and the white posts will be wrapped in white going up and then a darker brown for the top framing, the joist?

Ralph Vitale replied, yes Sir.

Dr. Triner asked, the boards underneath the roof, are those going to be just natural or painted white?

Ralph Vitale replied, the ceiling will match the rough sawn timbers. It'll be an oakish or a cedar tongue & groove ceiling. We went back and forth with the rafters, since we're in the woods with birds and wood boring bees coming in-

Dr. Triner said, you may want to rethink your color schemes. You're going to have a rough sawn cedar look and wrapped vinyl around the posts. Either you're going to have a rustic look for the thing or it's going to be a formal look. Then you have a tan on the decking itself.

Ralph Vitale said, we're planning on staining the deck after the fact which we have done several times in the past. We're going to try to do our best to match the re-staining of the existing deck and the railing to match those cross members that we're installing as close as possible so we have some continuity and uniformity.

Dr. Triner said, it's your deck and your house, but you may want to reconsider your color scheme to make it more uniform. I think the white's going to stick out. You're going to have white gutters on rough sawn cedar. I don't think it's going to look the best but it's not my house.

Mr. Phillips said, the white wrap, I'd almost try to go with matching the color of the railing. Is the railing wood or is it a composite?

Ralph Vitale replied, the railing's a Trex composite.

Mr. Phillips asked, are you staining those or are you just staining the deck itself?

Ralph Vitale replied, the railings and the deck.

Chairman Pro Tem Varelmann said, I'm not familiar with being able to stain Trex.

Ralph Vitale said, it stains. We've done it several times because it faded to a bad color several years ago. We're on a 5 year re-staining program.

### **Bracing for Structure Stability**

Chairman Pro Tem Varelmann said, I have a question for Dan. Typically with a structure like this we would need some kind of diagonal bracing for wind loads, for dynamic loading. How do we check that for structure's stability? Structurally, I'm not seeing any bracing for wind loads, if there's a horizontal load on this structure, what's keeping it from moving? Typically we would have some kind of an angle bracing from the column to the roof structure so that it doesn't rack.

Mr. Russell replied, I'm assuming they're going to be matching those 6 x 6's for the beams. There's no real construction detail here, so I don't know that answer yet what they're proposing. I wouldn't accept this as a construction drawing because there's really no detail at all for that. But if they were planning on matching the 6 x 6's for the headers and bolting them, that should be that type of stability because this is attached to the existing house also. Like I said, these aren't really construction drawings, I wouldn't be reviewing this for construction detail.

Dr. Triner said, if you look on the pictures submitted of typical installations, they all have some sort of corner bracing, either it's a big arch angle that are holding the beams together or there's corner bracing for wind load.

Mr. Russell said, it could possibly need it, I don't know at this point. The drawing itself, a lot of it is decorative, it's not really a construction detail drawing.

Chairman Pro Tem Varelmann said, I wouldn't be surprised if for structural stability once it's reviewed that we end up with some diagonal bracing where the columns meet the structure. That might start to look busy, you'll need to know more about how that would look.

Dr. Triner asked, is a Structural Engineer going to approve this design before we vote?

Ralph Vitale replied, I can only state that the contractor that's providing the work will do whatever work is required to comply.

Dr. Triner said, I would think before we approve it, we'd have to see the drawings and the okay on this whole thing.

Ralph Vitale asked, what are you looking for specifically?

Chairman Pro Tem Varelmann replied, what I'm looking for specifically is to make this structurally sound, you have to add components to it and I would want to see it again.

Mr. Phillips said, do you have pictures of the existing deck and maybe sample colors of the wood. These pictures are all staying with a wood theme, it might not be wood, but it's tan in color, or brown. You might want to instead of wrapping it with white, maybe go with a wood look just to be consistent to look like an outdoor woodsy feel.

Chairman Pro Tem Varelmann said, what if we ask for the drawings to be revised and the colors to be reviewed.

Mr. Phillips agreed, and get the column in the center like you said earlier, right now it's drawn off side.

Chairman Pro Tem Varelmann said, I think it's going to be a lot different look when you take away the stone columns, you move the center column to be centered and you have to consider the structure's stability which may add some structural components to this.

Mr. Russell said Mr. Chairman, I would always require & ask for the specifications for the LVL's that are going to be used if they're spec'd out on a plan for plan review.

Dr. Triner said, as Matt pointed out, we need to see samples of the proposed colors and materials to be used for the final submittal.

Chairman Pro Tem Varelmann asked, are we thinking about tabling this until we get revised drawings and samples?

Dr. Triner replied, yes.

Mr. Phillips replied, yes.

### **DECISION**

Dr. Triner, seconded by Mr. Phillips made a motion to table the proposal for Ralph & Pam Vitale at 860 Beechers Brook Dr.

### **ROLL CALL**

Ayes: Mr. Varelmann, Dr. Triner, Mr. Phillips

Nays: None

**Motion Carried**

**Proposal TABLED**

Chairman Pro Tem Varelmann asked, are you clear with what we need to see for the next meeting?

Ralph Vitale replied, no.

Chairman Pro Tem Varelmann said;

- Revise the drawings so that they accurately reflect what's going to be constructed.
- When you look at this structurally, so that it handles dynamic loading, horizontal loads, wind loads. If there are going to be any elements added to the structure, I would like to see that because I think it's going to change the way this design looks.

Mr. Phillips asked, is there any lighting?

Ralph Vitale replied, there are two existing sconces by the door that are to remain.

Chairman Pro Tem Varelmann added to the list;

- Bring a photograph of this elevation of your house, the back of the house.
- We would like to see a color palate.

Dr. Triner said, you may want to consider in addition to the sconce lighting, you may want to have some down lighting in this structure because it's going to be dark under there, maybe some LED lighting. Again, that's your choice, it's not a requirement.

Chairman Pro Tem Varelmann said, all of the elements that are going to have some color to them on your addition, the columns, beams, gutters, we see the roof will match. Some of the comments we heard tonight, there's a concern of blending more of a formal color and other colors like tan and brown. I think you need to solidify what your color palate is, be able to explain and show us.

Ralph Vitale said, this has changed over time. I thought we had submitted the right picture. I have the proposed picture on my phone if you want to take a look.

Chairman Pro Tem Varelmann said, you're coming back anyway, just bring everything with you.

Ralph Vitale said, we're going with the white. Initially we wanted the rustic, but we're always fighting the wood boring bees that get into the timbers, so we're wrapping everything with Azek. We're still going to stick with that color.

Chairman Pro Tem Varelmann said, just show us that when you come back, the colors you've decided on.

Ralph Vitale said, I don't have a picture that shows you our white columns with our vertical-

Chairman Pro Tem Varelmann said, one way to show us that short of a full-fledged rendering, you could bring a drawing that's revised and you could point out what colors are where and you could bring a sample of that color if it's a tan Azek, if it's a tan TREX board or if it's a paint chip, you could show us what your color palate's going to be and where those colors are going to be applied on your addition.

Ralph Vitale said again, revised drawing, dynamic load, anything else in the revised drawing specific to construction?

Dr. Triner replied, a structural analysis to show beam sizes and loads, it just can't be a sketch.

Ralph Vitale asked, you want beam sizes?

Chairman Pro Tem Varelmann replied, you've given us the beam size and the column size.

Ralph Vitale said, you want;

- Photos of the back of the house with roof
- Color palate, beams & columns
- Photo of existing deck color

Chairman Pro Tem Varelmann said, if it's an existing material that you're going to match, bring us a photograph of the existing material and show us.

Ralph Vitale asked, anything else?

Chairman Pro Tem Varelmann replied, I can't think of anything else.

Chairman Pro Tem Varelmann asked, do we have any other items to discuss as a Board?

There were none.

## **ADJOURNMENT**

There being no further business, Mr. Varelmann, seconded by Dr. Triner made a motion to adjourn the meeting.

**ROLL CALL**

Ayes: All  
Nays: None

**Motion Carried**  
**Meeting adjourned at 6:55 p.m.**

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Chairman

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Secretary