

**MAYFIELD VILLAGE
SHORT TERM RENTAL PERMIT APPLICATION**

**Mayfield Village Building Department
6622 Wilson Mills Rd., Mayfield Village, Ohio 44143
Ph: (440) 461-2213
Fax: (440) 442-5077**

APPLICATION DATE: _____ PERMIT NUMBER: _____

PERMIT FEE: \$75.00 PAID DATE: _____

APPLICANT NAME: _____

LOCAL ADDRESS: _____

PERMANENT ADDRESS (If different from above): _____

PHONE NUMBER: _____ EMAIL: _____

LOCAL PROPERTY REPRESENTATIVE: _____

PHONE: _____ EMAIL: _____

ADDRESS: _____

NOTE: The Local Property Representative must:

- Be over the age of eighteen (18)
- Live within a five mile radius of the Short Term Rental
- Be available 24 hours a day, seven days a week, for the purpose of:
(1) responding within one hour to complaints regarding the condition, operation, or
conduct of occupants; and
(2) taking remedial action to resolve any such complaints

PROOF OF INSURANCE ATTACHED: ____ YES ____ NO

SIGNATURE OF APPLICANT: _____ DATE: _____

APPROVED - BUILDING COMMISSIONER

DATE: _____